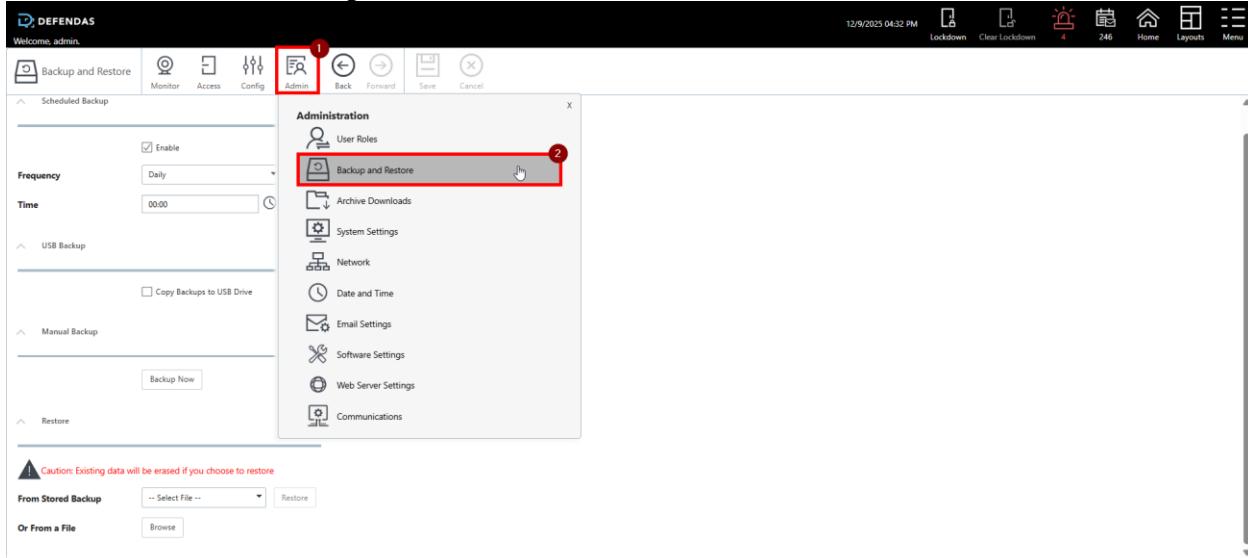
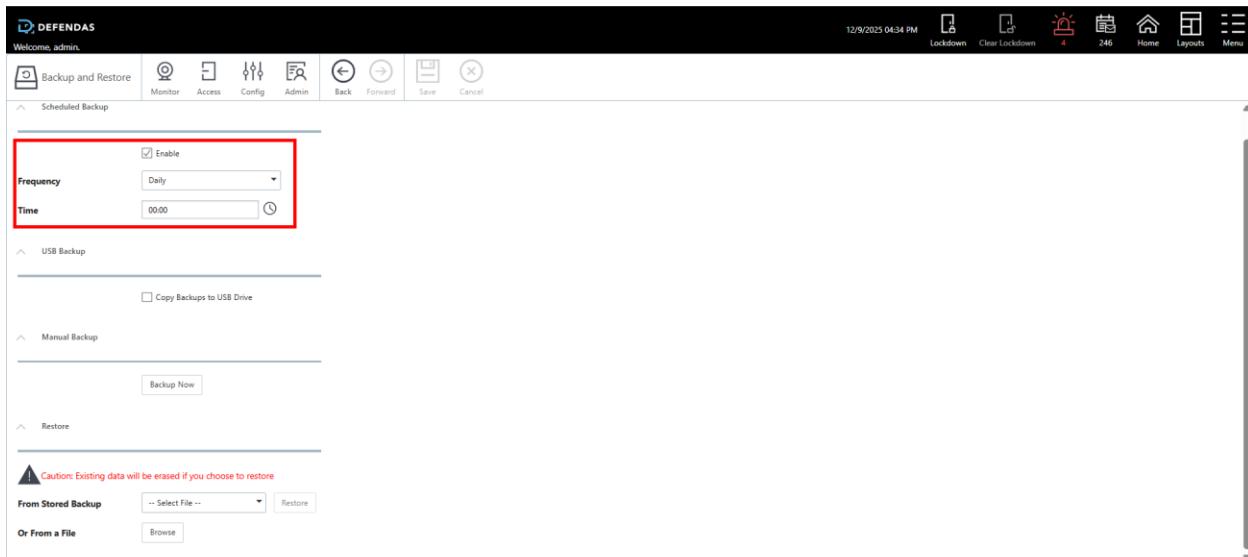


How to Backup and Restore Database

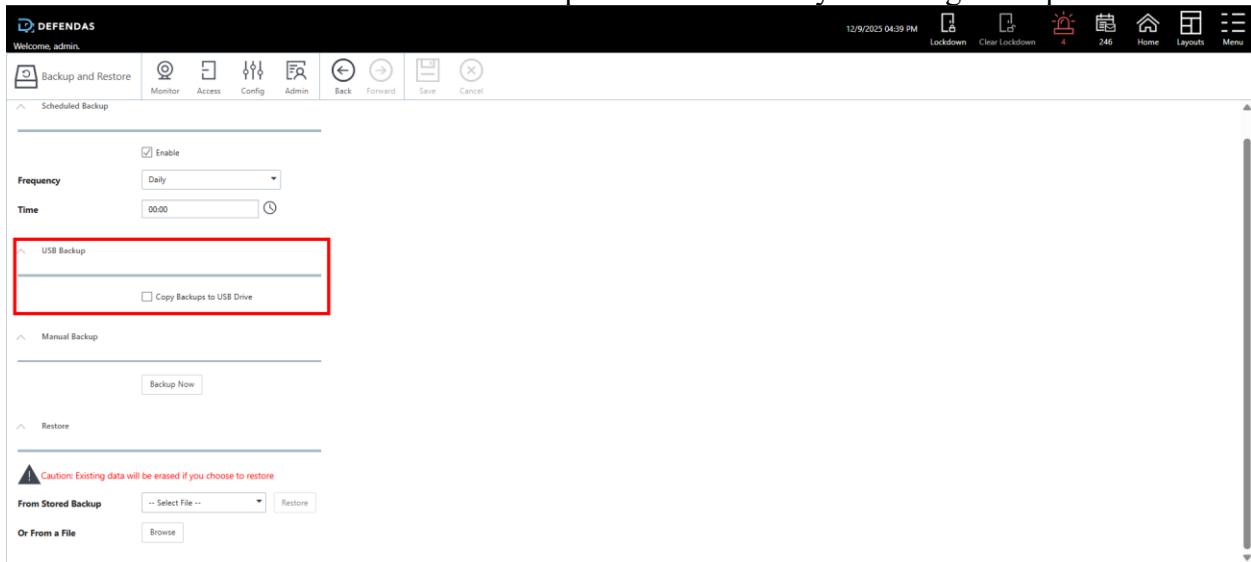
1. Click Admin > Backup and Restore.



2. By default, the backup is scheduled daily at 12 AM. If a daily schedule is not desired, the setting can be changed to weekly or monthly. A daily schedule is recommended, as the backup can be downloaded manually to a PC or saved to a USB drive connected to the access control unit.



3. The access control unit includes a USB port dedicated solely to storing backup databases.



DEFENDAS

Welcome, admin.

Backup and Restore Monitor Access Config Admin Back Forward Save Cancel

12/9/2025 04:39 PM Lockdown Clear Lockdown 246 Home Layouts Menu

Scheduled Backup

Enable

Frequency: Daily

Time: 00:00

USB Backup Copy Backups to USB Drive

Manual Backup

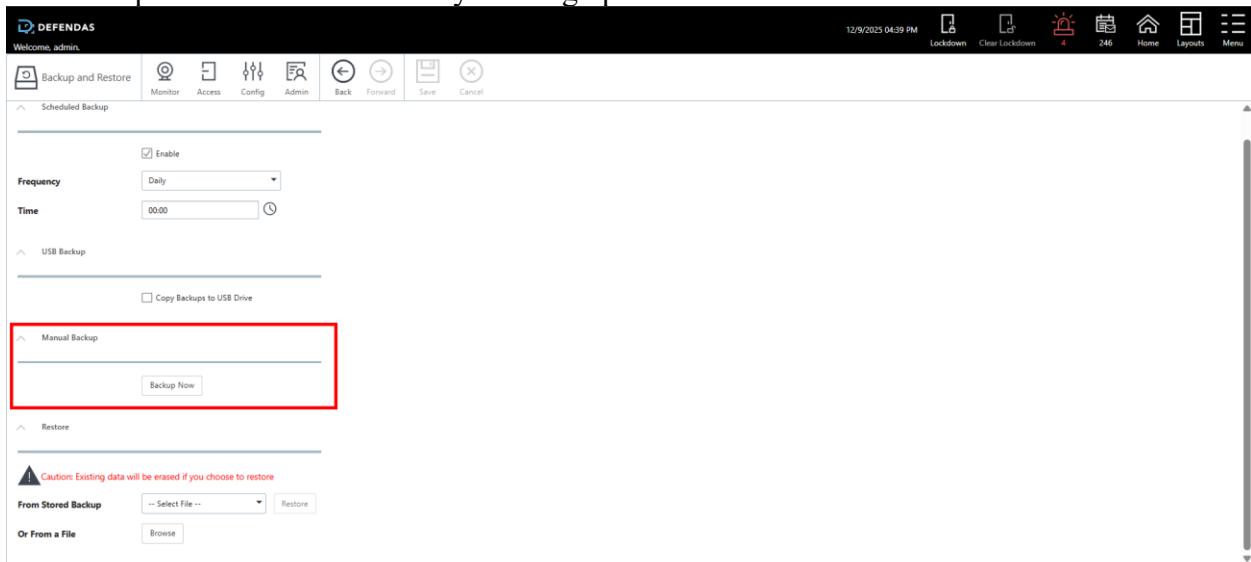
Restore

Caution: Existing data will be erased if you choose to restore

From Stored Backup

Or From a File

4. This option is used for manually backing up the database to a PC.



DEFENDAS

Welcome, admin.

Backup and Restore Monitor Access Config Admin Back Forward Save Cancel

12/9/2025 04:39 PM Lockdown Clear Lockdown 246 Home Layouts Menu

Scheduled Backup

Enable

Frequency: Daily

Time: 00:00

USB Backup Copy Backups to USB Drive

Manual Backup

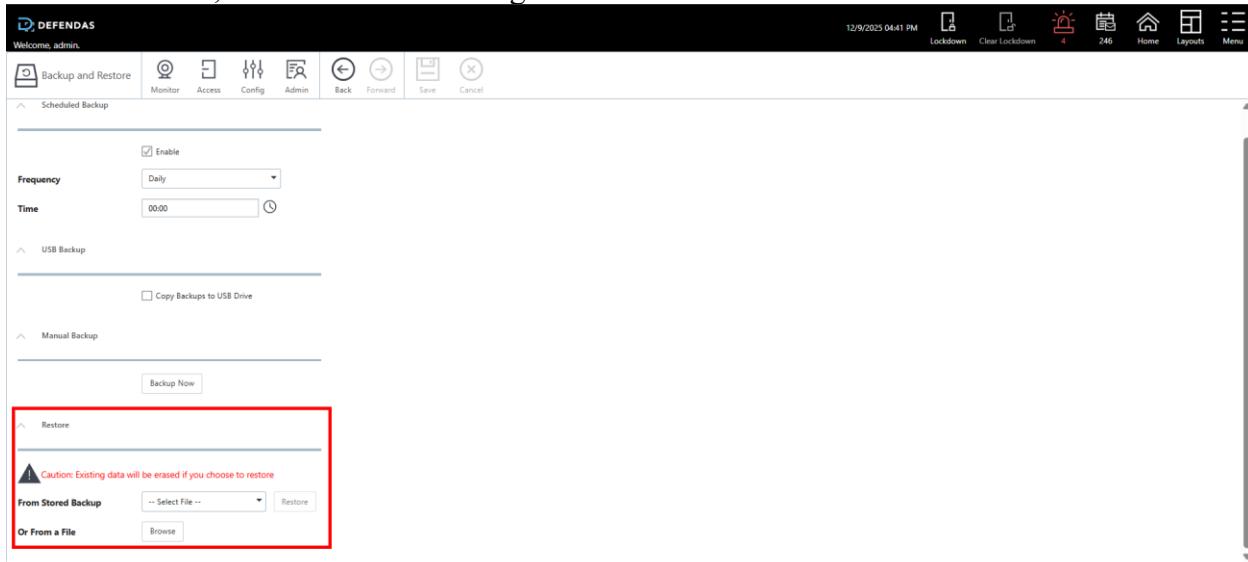
Restore

Caution: Existing data will be erased if you choose to restore

From Stored Backup

Or From a File

5. The backup can be restored either from the options under **From Stored Backup** or from **From a File**, which allows browsing for a file on the PC.



The screenshot shows the DEFENDAS software interface with the following details:

- Header:** Welcome, admin. Includes a timestamp (12/9/2025 04:41 PM), a Lockdown button, a Clear Lockdown button, a status icon (4), a 246 badge, and navigation links for Home, Layouts, and Menu.
- Top Navigation:** Backup and Restore, Monitor, Access, Config, Admin, Back, Forward, Save, Cancel.
- Scheduled Backup:** Frequency (Daily, 00:00), Time (00:00).
- USB Backup:** Copy Backups to USB Drive (unchecked).
- Manual Backup:** Backup Now button.
- Restore Section (highlighted with a red box):**
 - Restore button.
 - Caution:** Existing data will be erased if you choose to restore.
 - From Stored Backup:** Select File dropdown and Restore button.
 - Or From a File:** Browse button.