

This reading material is for internal training purposes. For all legal warnings and instructions, please refer to the official access control user manual. Please visit our LTS website for more information. [Link](#)



Roughly, you can think about the Access Control category separate to 4 levels.

- | | |
|-----------------------------------|---|
| 1. Doorbell | support ring/notify from the mobile app, but not support unlock door. |
| 2. Intercom | support ring/notify & unlock 1 door from the mobile app. |
| 3. Multiple doors Controller 28xx | support 2/4 doors unlock locally (not support remotely, no mobile app) |
| 4. XVMS Server Software/Solutions | Integrate multiple controllers (up to 8) and support mobile app unlock. |

This KB only describe the #3, Access Controller 28xx

2 Doors / 4 Doors Access Controller



LTK2802 Access Control for 2 Doors



LTK2804 Access Control for 4 Doors

LTK2802
Access Control
for 2 Doors

LTK2804
Access Control
for 4 Doors

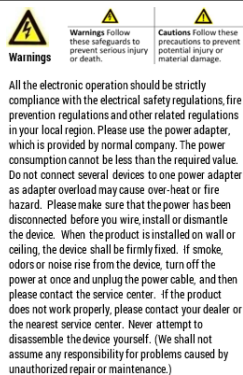
Before the Installation

- Please always read the official user manual.
- Access Control software supports Windows PC only.
- Require Internet connection for the Time Sync
- LTK Series only support Mifare Card.
- PC NVMSv3 Support up to 16 Controllers
- For security reason, no remotely unlock features.

Reading Guide

First, the Hardware, then the Software

- | | |
|------------------------------------|---------|
| • Door Wire Structure Overview Map | Pg. 3 |
| • Wiegand Reader | Pg. 4-5 |
| • Door Lock / Exit Button | Pg. 6 |
| • Wire Diagram | Pg. 7 |
| • Setup | Pg. 9- |
| • Appendix | Pg. 29 |



Installer License Requirements for Business environments:

Low Voltage Installation – C7 License

Fire Alarm – C10 License

Your State/City license requirements may vary.

Please note, LTS is not responsible for any issues related to installer license requirements.

California

Low Voltage Specialty License Types:

Low-Voltage Systems C-7

Electrical Contractor
(includes Fire Alarm installations) C-10

Fire Protection Contractor C-16

Lock and Security Equipment Contractor C-28

Solar C-46

Controller Interface:

(Important) Open the side panel. There is a labeled sticker. It indicated the correct responding position and usage.
If it is different from the user manual, the sticker label is the correct answer. Please check it carefully first.

Left side: ● Wiegand section.

Right side: ● Door Locks section

For the fire alarm Input / Output trigger.
(Upper right and bottom sections).

Please read the user manual for detail connection instruction.

Note:

Door locks power must run separately.
Controller won't support any power for door locks.
NO/NC and COM connections are nonpowered

For 2 Doors Access Controller:

Support up to 4 Wiegand with Anti-Bypass solution.

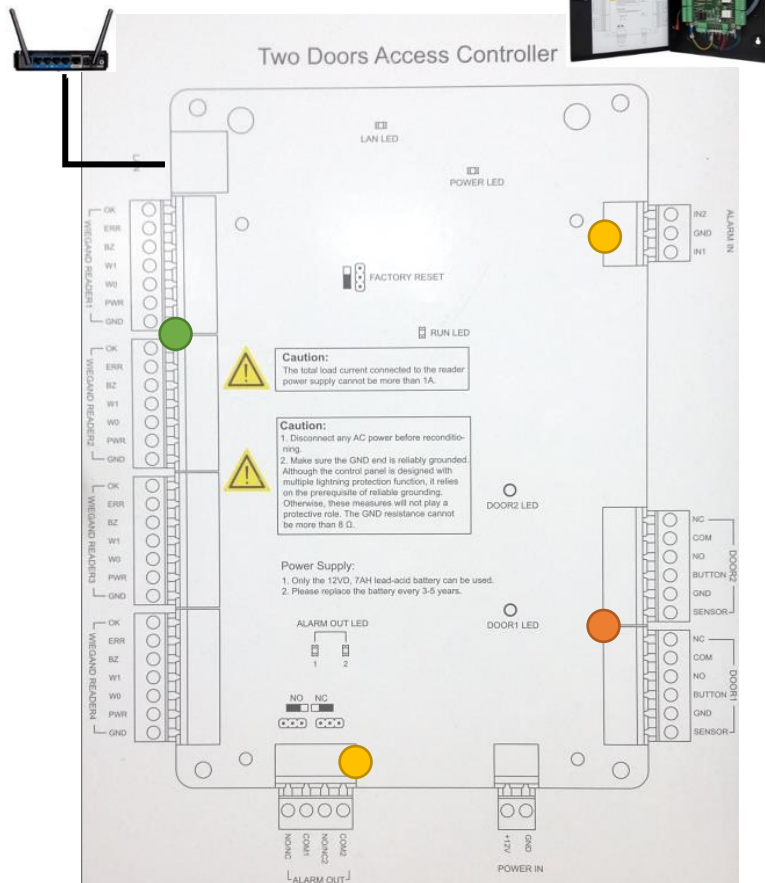
Control in or out by using the Wiegand reader to allow the access.

For example: W1, W2 for Door1. W3, W4 for Door2.

4 Doors Access Controller: Support up to 4 Wiegand readers.

Each Wiegand only supports to one designate door number.

For example: W1 for Door1. W2 for Door2. W3 for Door3. W4 for Door4



Structures

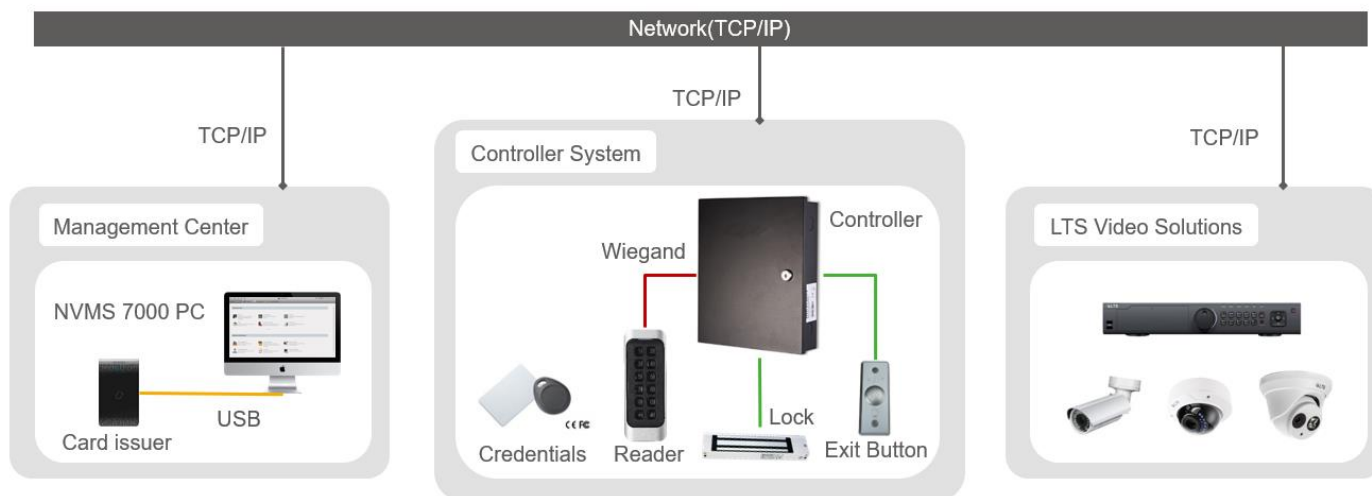
Internet Router ----- Main Network Switch ----- PC NVMSv3

+----- LTS NVR / DVR

+----- LTS IP Camera

+----- LTK280x Access Controller Box

+----- (Additional LTK280x Box, etc...)



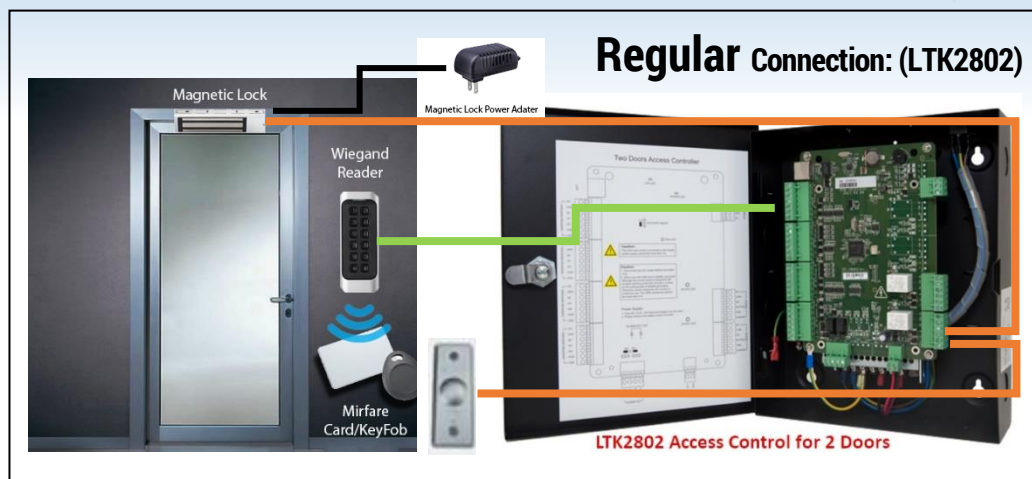
2 Doors

Wiegand Reader 1 (Entry): For Door1

Wiegand Reader 3 (Entry): For Door2



Wiegand Reader uses 18/6 wires to be connected.



Door Lock: (see Page 6)

Door lock device uses 18/2 wires to be connected.

Must Run door lock power separately.

Access Controller is NOT provided power to the door locks

NC	
COM	Door Lock Relay Output (Dry Contact)
NO	
BUTTON	Door Button Input
GND	Grounding
SENSOR	Door Magnetic detector

Exit Button:

(see Page 6)

If Exit button is required, connect a wire (18/2) to the device.

4 Doors Access Connection: (LTK2804)

4 Doors connection diagram is same as the 2 door Regular Exit button connection.

Anti-Passby Question:

Only 2 door can support the Anti-PassBy.

4 doors are not supported.

If you need Anti-Passby for 4 doors, please purchase **Two Sets** of 2 door access controller.

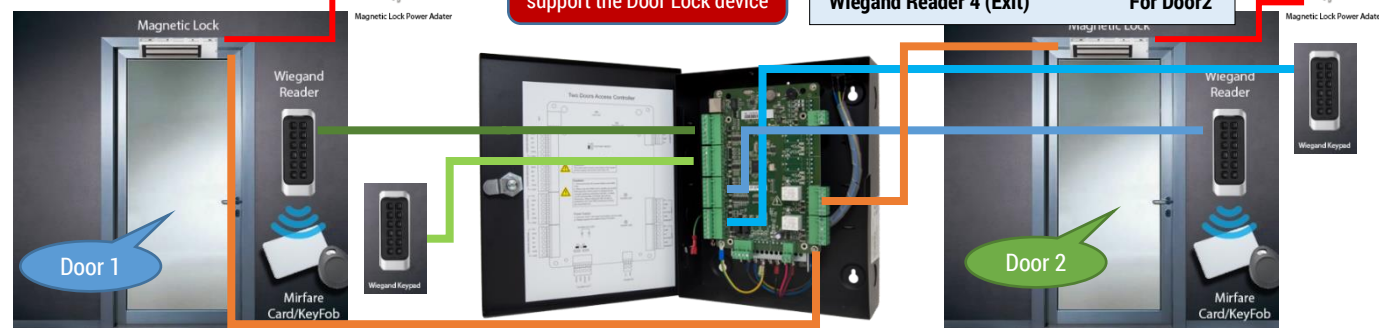


2 Doors Anti-Passback (see Appendix)

Connection: (LTK2802)

Use External Power Adaptor to support the Door Lock device

Wiegand Reader 1 (Entry)	For Door1
Wiegand Reader 2 (Exit)	For Door1
Wiegand Reader 3 (Entry)	For Door2
Wiegand Reader 4 (Exit)	For Door2



Wiegand Connection:

Please read the user manual. This diagrams below are for reference only.

Standard Wiegand Protocol
4 Connections (very Minimum)

2 Power (DC 12V)
2 Data

Wiegand 26 = 8 digit #
Wiegand 34 = 10 digit #

If the Controller is being used to control the LED and buzzer on the Wiegand card reader, then the OK/ERR/BZ ports need to be connected.

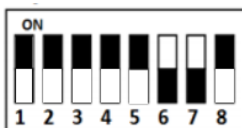
Simply said, if you run short of the wire, don't need to connect the ERR wire (18/6).

Some KB Info may be Old,
please follow on the Actual
Installation Document.

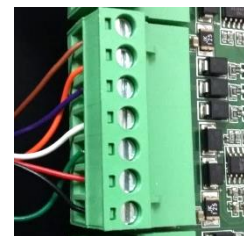
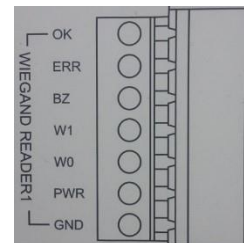
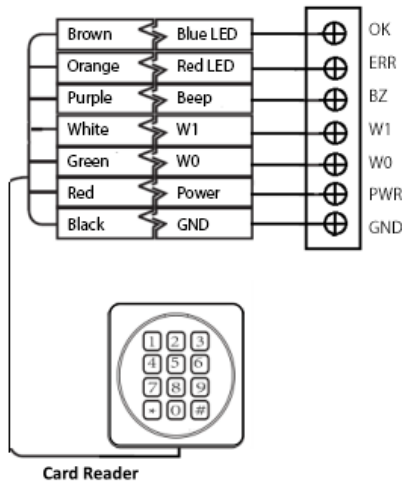
ATTENTION:

For the Newer Card Reader, there is no longer needs to adjust DIP switch.
For all older model, Physical Dip Switches on the back of the readers need to be set prior to first use. If any changes need to be made to the DIP-Switches, the reader needs to be Power reset before the DIP-Switch changes are set properly.
For the older LTK1107M/MK, it requires DIP 5 is ON. Or, when you heard 4 beeps when scanning. Please turn DIP5 on.

Most DIP Switches 1 - 8 are OFF position by default



Older Model (Newer No need)
Set **5,6** to ON for Wiegand Protocol
Set **7** to ON to Wiegand 26-bit Protocol
(Default OFF for Wiegand 34-bit Protocol)



These are the responses based on the wire connected.

OK is connected: Valid card is scanned, the indicator light shows **Green**.
ERR is connected: Invalid card is scanned, the light will flash **Red 3 times**.
Beep is connected: The valid card beep twice (be-be quickly), invalid card will beep 3 times slowly.

SENSOR AREA

These four reader models are designed to support Wiegand 26-bit and 34-bit Protocols

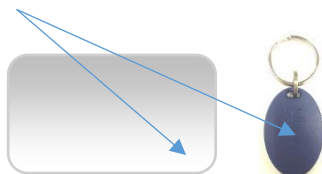


How to manually input numbers?

Enter 8 Key numbers and Press **#** when finished.

How to find the card number?

123,45678 (26-bit 8 Key#; no comma)
1234567890 (34-bit 10 Key#)



LTK1802M



Economic Mifare Card Reader
LTK1802M
Sign In for Price
Card Reader

[learn more](#)

LTK1802MK (Wiegand 34-bit)

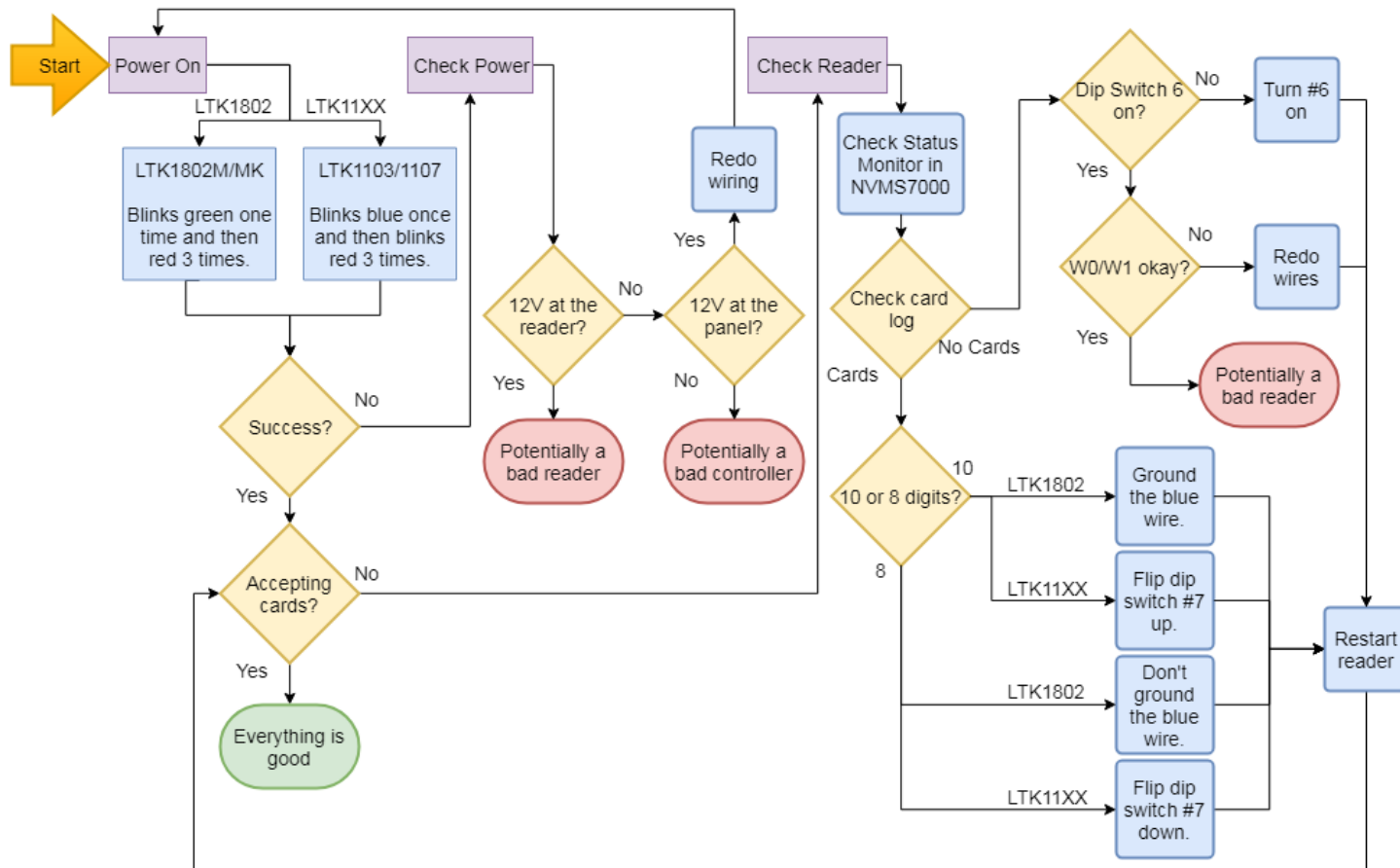


Economic Mifare Card Reader
LTK1802MK
Sign In for Price
Card reader with keypad

[learn more](#)

Connect the **Blue cable** to ground will switch from 34bit to 26bit (8 Keys)

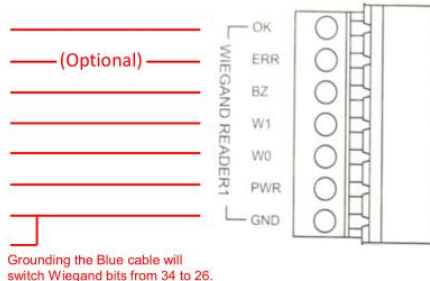
Troubleshooting Flow Chart: Wiegand Card Reader



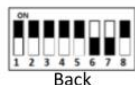
LTK1802MK



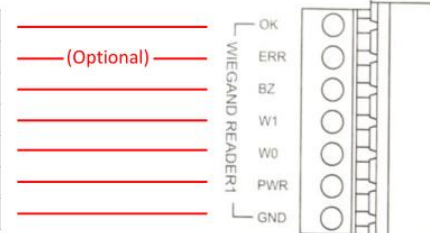
OK	Brown
ERR	Orange
BEEP	Purple
W1	White
W0	Green
12V	Red
GND	Black
26/34	Blue



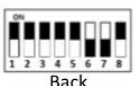
LTK1107MK



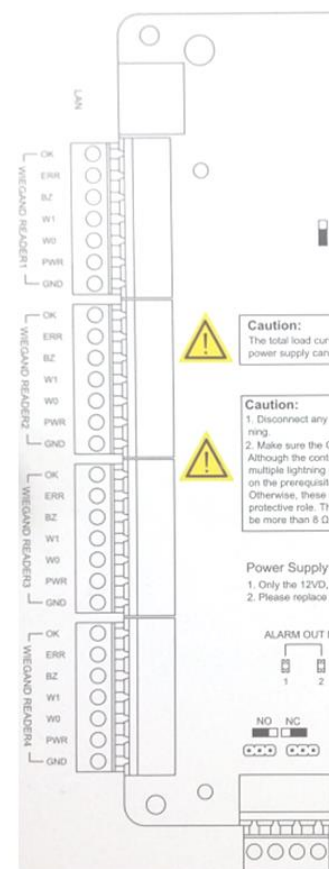
OK	Brown
ERR	Orange
BEEP	Purple
D1	White
D0	Green
12V	Red
GND	Black



LTK1103MK



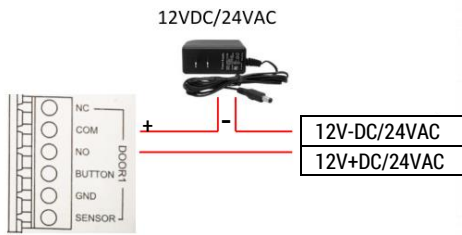
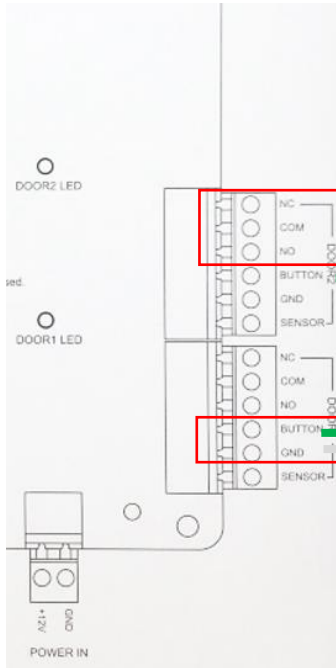
OK	Brown
ERR	Blue
BEEP	Yellow
W1	White
W0	Green
12V	Red
GND	Black



Door Lock Connection

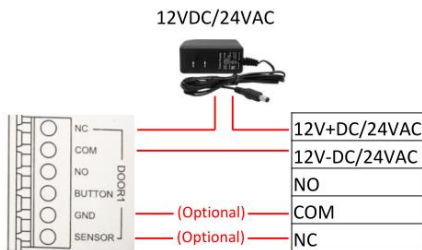
NO - Normally Open (**No Power**, door stays locked).

NC - Normally Closed (**Power** is required to keep the door locked).



LTKL101

Normally Open



LTK-600LB

Normally Closed

EXIT button

Green
White

**No LED / No Power Needs
Exit Button**

LTKB01



Green
White

**LED / Sensor extra Power Needs
Exit Button**

LTKB04



LTK-REB-1

No LED / No Power Needs

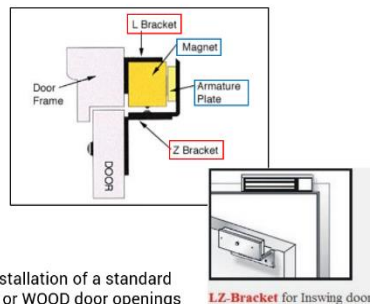


LTK-RT-1 (Wireless)



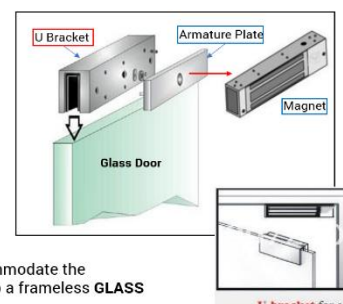
LTK-SREX-100

LTS LTKLBLZ06 - LZ Bracket for Magnetic Lock Application



LZ-Bracket for Inswing door

LTS LTKLBU06 - U Bracket for Magnetic Lock Application



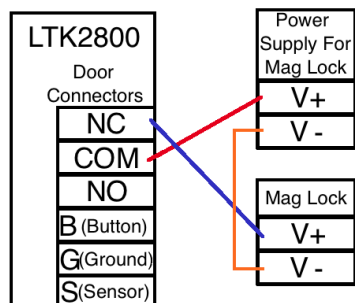
U-bracket for glass door

LZ mounting brackets are designed to accommodate the installation of a standard **Magnetic Lock** to the pull side of hollow **METAL** door frame or **WOOD** door openings

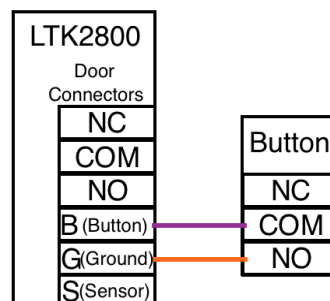
U mounting bracket are designed to accommodate the installation of a standard **Magnetic Lock** to a frameless **GLASS** door

EXIT button Wire Diagram Example

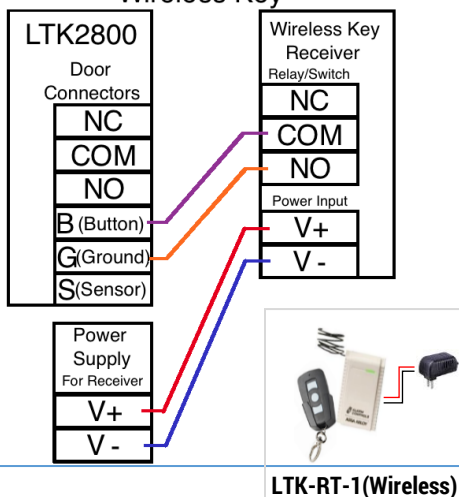
LTK2800 Series Connecting To A Mag Lock



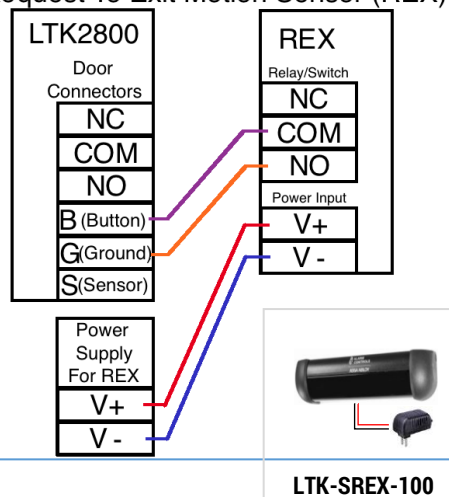
LTK2800 Series Connecting To A Button



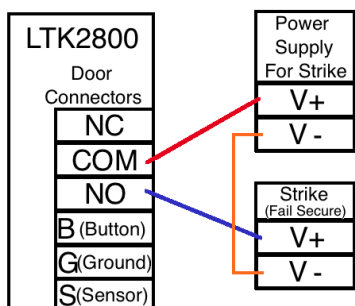
LTK2800 Series Connecting To A Wireless Key



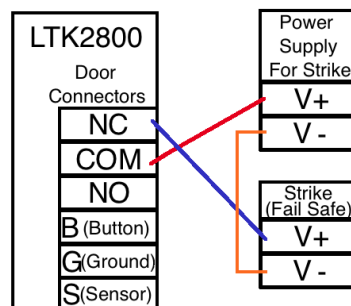
LTK2800 Series Connecting To A Request To Exit Motion Sensor (REX)



LTK2800 Series Connecting To A Fail Secure Strike



LTK2800 Series Connecting To A Fail Safe Strike



C – Door Wiring Connections

The Door Terminals on the Access Control Panel have 6 Connections.

N.C. = Normally Closed Circuit

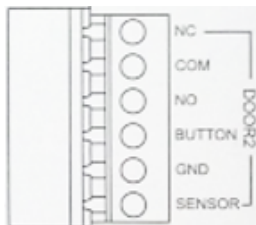
COM = Common

N.O. = Normally Open Circuit

B = Button

G = Ground

S = Sensor



* Strikes can use either the Normally Open Contact, or Normally Closed Contact, depending on the Strike. To determine whether a Strike should be connected to the N.O. contact or the N.C. contact, disconnect the Strike from any power and check to see if the Latch is released or locked. If the Strike is disconnected from power, and the Strike's Latch is released, then the Strike needs power to lock the Latch, and needs a Normally Closed Circuit (The Strike needs a closed circuit to provide power to lock the Latch). If the Strike is disconnected from power, and the Strike's Latch is locked, then the Strike does not need power to lock the Latch and needs a Normally Opened Circuit (The Strike needs an opened circuit to keep the Latch locked).

A button can be wired to the Door Terminal of the Access Control Unit, to allow the Door to be opened with the push of a button. For a 2 wired N.O. button, connect 1 wire to the B (Button) Terminal on the Door Terminal of the Access Control Unit, and connect 1 wire to the G (Ground) Terminal on the Door Terminal of the Access Control Unit.

For Buttons with more than 2 wires, consult with the button's packaging to determine what each of the colored wires is designated for. An Example is:

V+ = V+ Power for Button LED

V- = V- Power for Button LED

N.O. = Normally Open Button Connection

COM = Common Button Connection

N.C. = Normally Closed Button Connection

For a 5 wire button, COM will connect to the B (Button) Terminal on the Door Terminal of the Access Control Unit, and N.O. will connect to the G (Ground) Terminal on the Door Terminal of the Access Control Unit.

A Timed Button can be connected to the Power Loop of a Fail Safe Lock (Instead of connecting directly to the B & G Terminals of the Access Control Unit). This would be done by using a Timed Button's COM & N.C. connections and placing the button along the Power Loop, between the Fail Safe Lock and the Access Control Unit or Power Supply V-.

From James R's Note:

(Normal – The Non-Triggered state of the circuit)

V+ from the Power Supply always connects to COM Terminal on the Door Terminal of the Access Control Unit

V+ for a Mag Lock always connects to N.C. Terminal (Normally Closed Circuit) on the Door Terminal of the Access Control Unit

V+ for a Strike will connect to either N.C. (Normally Closed Circuit) or N.O. (Normally Open Circuit) depending on the Strike.

V- for a Mag Lock or Strike will always connect to V- from the Power Supply

i – Mag Lock

V+ from the Power Supply always connects to COM Terminal on the Door Terminal of the Access Control Unit.

N.C. Terminal (Normally Closed Circuit) on the Door Terminal of the Access Control Unit always connects to V+ on a Mag Lock.

V- on a Mag Lock will always connect to V- from the Power Supply to complete the circuit.

ii – Strike

V+ from the Power Supply always connects to COM Terminal on the Door Terminal of the Access Control Unit.

N.C. Terminal (Normally Closed Circuit) on the Door Terminal of the Access Control Unit will connect to V+ on a Strike IF it is a Fail Safe Strike.

N.O. Terminal (Normally Open Circuit) on the Door Terminal of the Access Control Unit will connect to V+ on a Strike IF it is a Fail Secure Strike.

V- on a Strike will always connect to V- from the Power Supply to complete the circuit.

Fail State – How the Door Locking Mechanism behaves when it is disconnected from Power.

a – Fail Secure Strike

A Fail Secure Strike means when the Strike is disconnected from Power it is locked. This type of strike is wired as NO Normally Opened Circuit. It does not require Power to remain Locked, it requires power to open

b – Fail Safe Strike

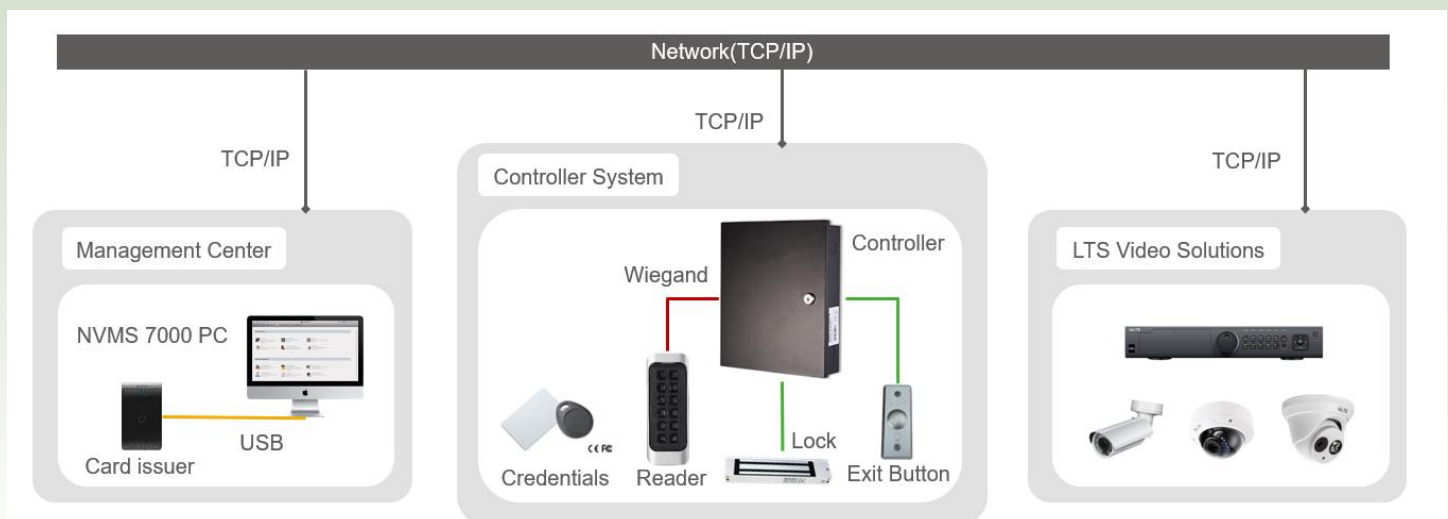
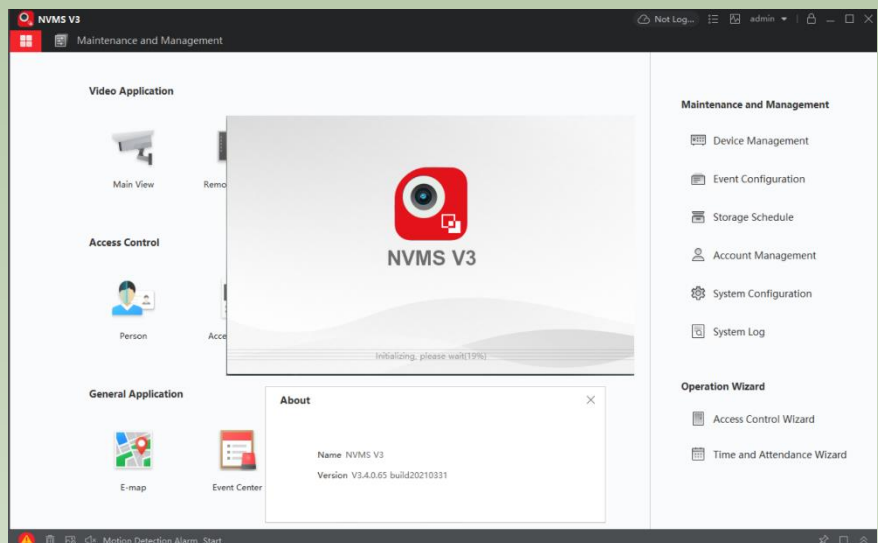
A Fail Safe Strike means when the Strike is disconnected from Power it is unlocked. This type of strike is wired as NC Normally Closed Circuit. It requires Power to remain Locked.

[A Mag Lock is naturally Fail Safe]

Software

Access Control Client Software: **NVMSv3**

- **Max. 16 controllers / 64 doors**
- **Max. 10,000 users**
- **10,000 Cards**



Setup

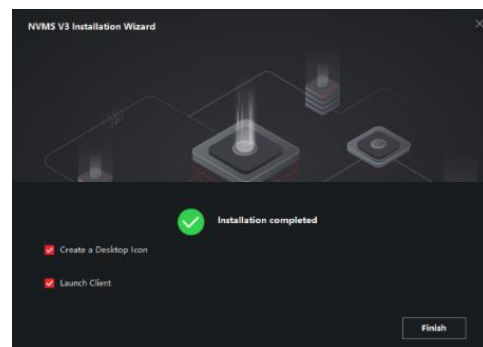
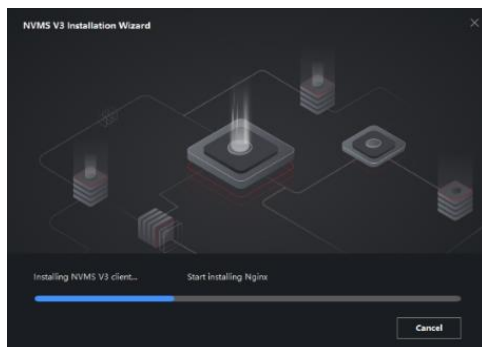
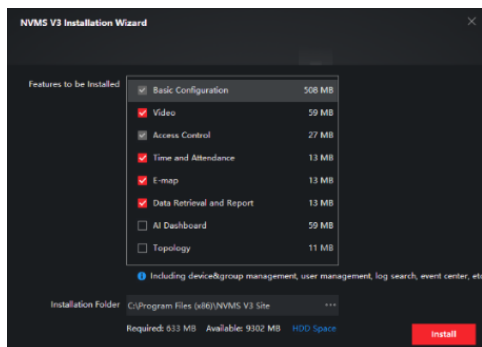
You can download the **NVMSv3** software from the LTS Website.

<http://www.ltsecurityinc.com/downloads>

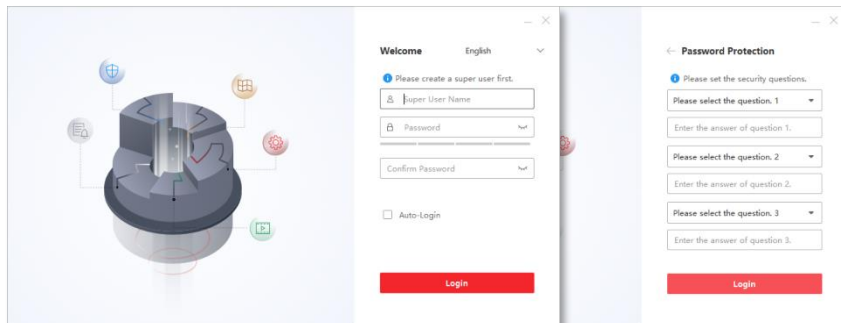
Installation is simple, please unzip it and the installation
Run as Administrator is required.

Topology is not necessary; you may remove it.

Client Software				
Software	Description	Version	Platform	Download
NVMS V3	Upgraded CMS client software	NVMS_V3_V3.4.0.65_20210331	Platinum Series	Windows



First Time Run / Super User



Note:

Please write down the super user password. LTS won't provide support for the Super User Password Reset (NVMS v3). For all others, please check the LTS Support Policy. [Here](#)

Troubleshoot:

Backup/Restore Configuration. (see Appendix E)

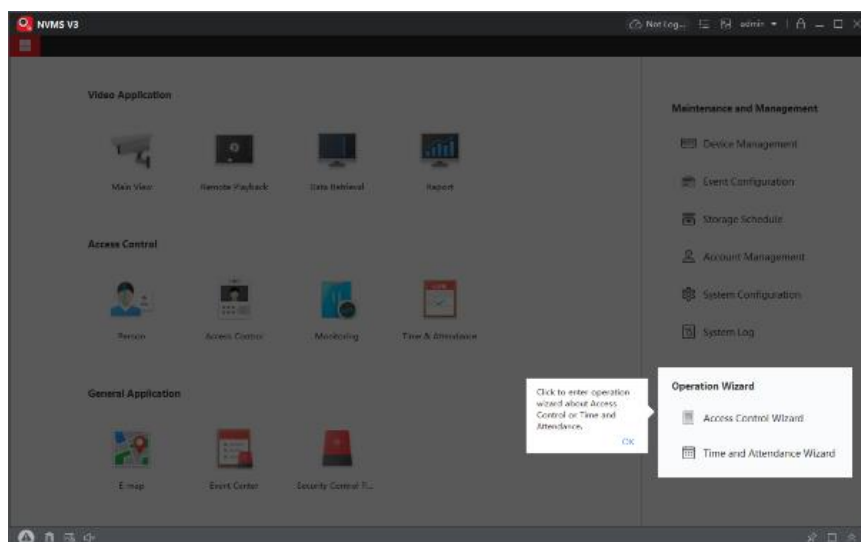
Super User is for the NVMSv3 account permission.

Create Super User Account, Password.

Enable Auto-Login (option; but Recommended)

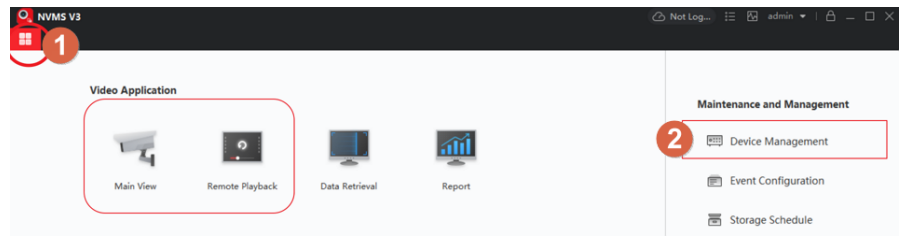
Next, the Introduction Wizard will pop up as below.

Click OK to skip it.



Device Management

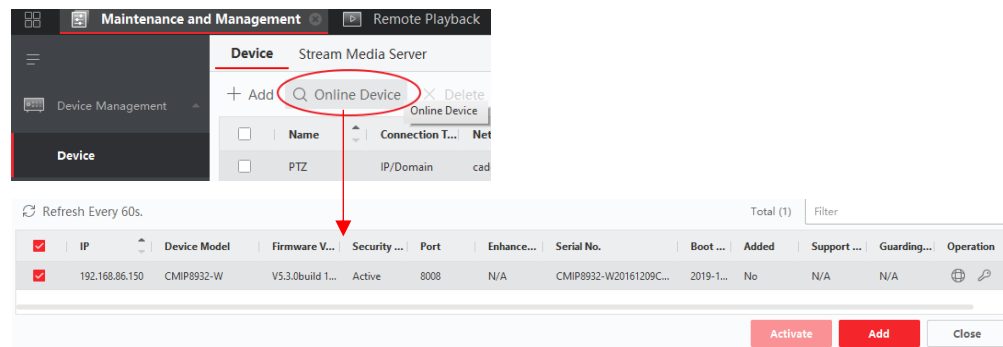
1. Tap the upper-left Catalog button.
2. Click **Device Management**
3. Maximize to full screen is recommended.



**** IMPORTANT --- UPDATE THE FIRMWARE **** Please update the firmware before start everything!
Backup Database always recommended. Factory default is also recommended.

Search Local Network Device

1. Make sure to allow the firewall first.
2. The bottom section will show up nearby devices from the local network.
3. Check the box, then click Add to the list.
4. If the Device is inactivated, please **Activate first**.
5. If you forgot the password, click the key icon.
6. Click the Global icon to modify the network IP.

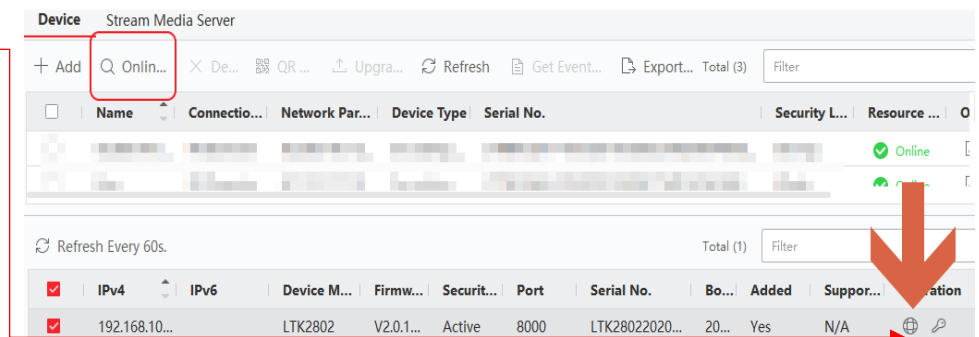


If you don't see anything from the Online Device search list. Please check your PC ip address first and make sure they are connecting to the same network.

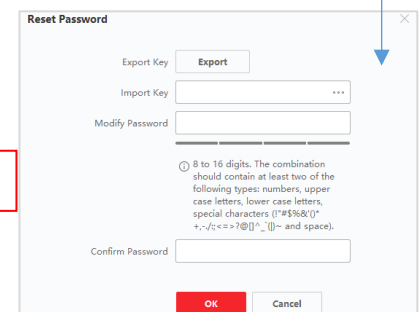
Change Network IP Address

Click Global icon, to change the IP setting.

Note: Access Control and Intercom don't recommend use the DHCP IP address. because NVMSv3 will link to the wrong IP address and cause Arming issue.



About Password Reset - <https://itsecurityinc.zendesk.com/hc/en-us/articles/360008093653--PC-Reset-Password-for-Platinum-IPC-NVR-DVR->



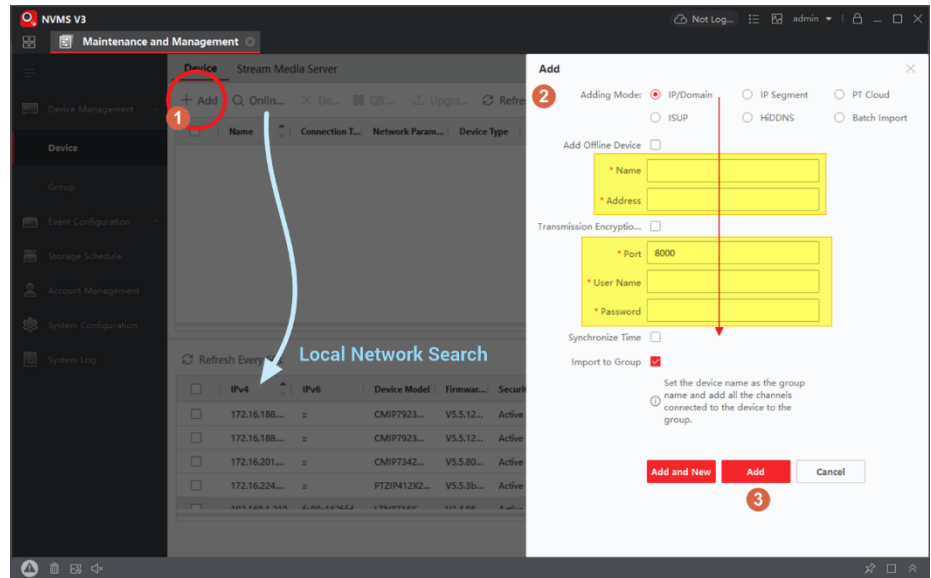
Adding Device

1. Click + Add, to create the new connection.
2. Select IP/Domain and fill up the yellow sections.
3. Click Add when finish.



* Important *

Please make an appropriate Name (aka nickname). It helps to label the controller if you have more than one. If it is not connected, please check the setting information again.

Note: Please always keep the minimal connections in the device management as possible. Because the NVMSv3 will check each device's location connectivity when offline.



After connected, the Status will show 

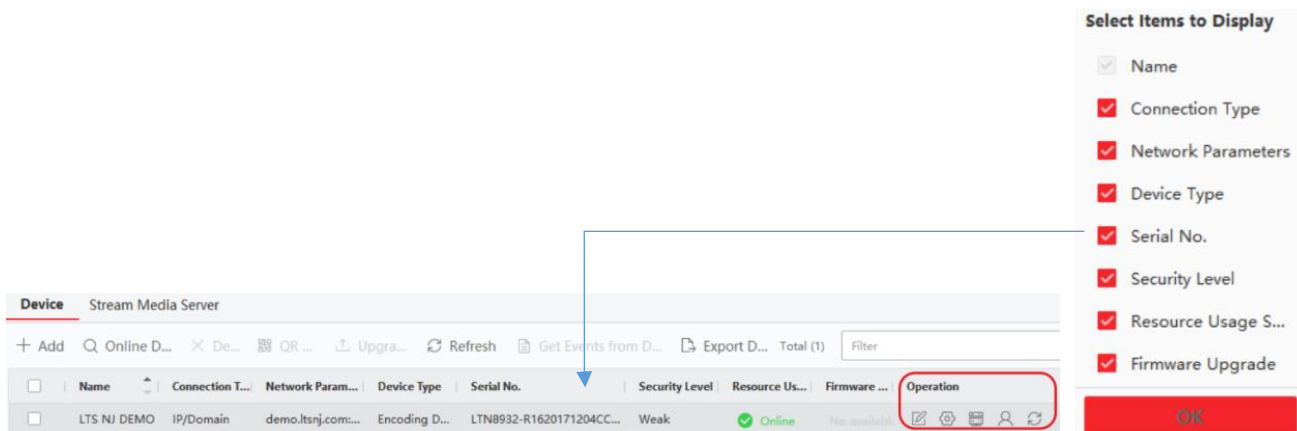
Device						
+ Add 🔍 Online Device ✕ Delete 📄 QR Code ⬆️ Upgrade(0) ↻ Refresh 📄 Export Device						
<input type="checkbox"/>	Name	Network Parameters	Device Type	Serial No.	Resource ...	Operation
<input type="checkbox"/>	LTK2802	192.168.11.50:8000	Access Controller		 Online	⚙️ 📄 👤 ↻
<input type="checkbox"/>	LTK2804	192.168.108.34:8000	Access Controller		 Offline	⚙️ 📄 👤 ↻

(Tips)

(Small Monitor) If you have a smaller monitor resolution, you may not be able to see the configuration button on the right side. Here is the trick on how to resolve this issue.

Move the Mouse on the column and Right-click the mouse button. The **Select Items to Display** will pop up.

For example, If you feel the Firmware Upgrade is useful. Remove it to reduce the column to save some space of view.



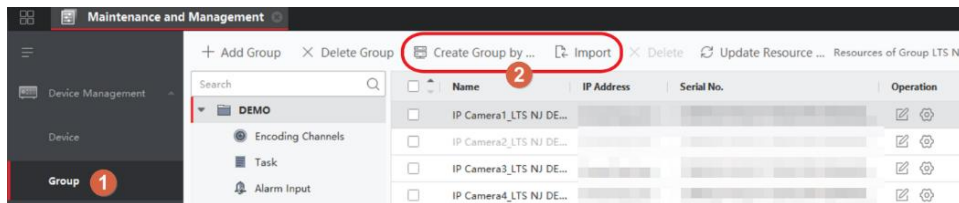
Group

What is the Group?

(Remember: No Group, No Doors)

The Group is a folder for the Main View camera

control or the Door Access in the Realtime event section. If you don't see this information in the real-time monitoring section. Please re-create it.



Create Group by the Device Name when you add the device fails, then it will not automatically create the Group folder. Use this function to add it back but make sure the device is online first.





For the Access Control, I recommend using the Create Group by the device name. Do Not use the Import button to merge with different Access Control devices/Doors together. Make the "Group" only contain the device as simple as possible. (Will Discuss in the Programming Section)

Time Sync

Device Time Accuracy is very important for Access Control. Please always make sure the device time is correct.

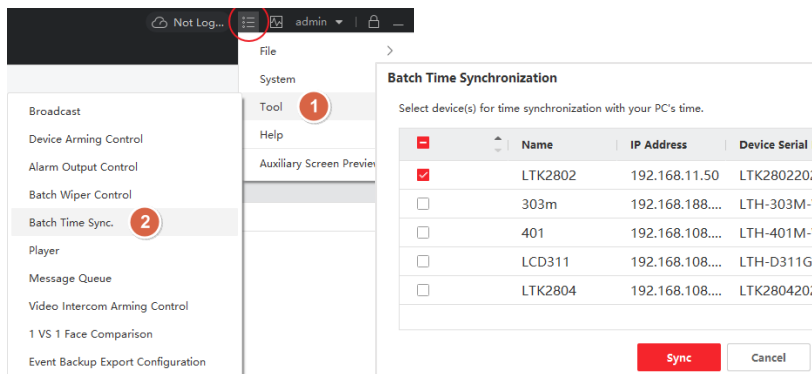
For the Access Control, you can verify that time from the device list. (28xx Boot time = Current Time; not apply for the intercom)

Refresh Every 60s. Total (2) Filter

	IPv4	IPv6	Device Model	Security ...	Port	Boot Time	Added	Support ...	NVMS V3 Status	Operation
<input type="checkbox"/>	192.168.108...	fe80::162ffd...		Active	8000	2021-05-01 16:34:03	No	Yes	Close	 
<input type="checkbox"/>	192.168.108...	fe80::162ffd...		Active	8000	2021-05-01 11:36:26	No	Yes	Close	 

If you set up the TimeZone correctly, it will automatically sync with the Internet Time.

If you need to manually sync the time to the device, you can use the Batch Time Sync. It will copy **Current PC time** into the device.



Device Arming Control

Device Arming Control indicates the device is currently communicate with this NVMSv3. Please always make sure it is **Armed**.

This is most important part to communicate in between PC to the Access Control device.

If not, the NVMSv3 will not get any feedback from the device.

That means – even the card to swipe to make the door open,





but there will no card swiping record log in to this software.

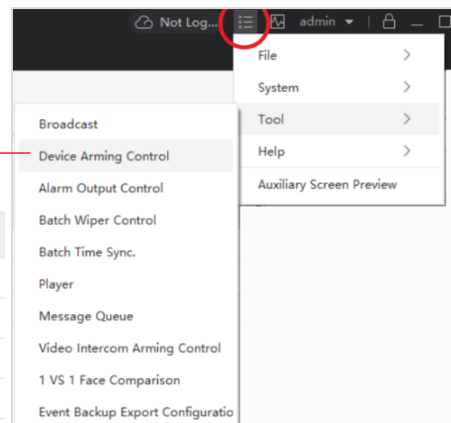
Please always make sure connect the NVMSv3 and the device within the same network.

If you are using the VLAN or VPN environment, please make sure the port number is open and forward correctly.

Device Arming Control





Filter

Operation	Device	Arming Status
<input checked="" type="checkbox"/>	LTK28xx	 Armed
<input checked="" type="checkbox"/> Arming	PC Storage	 Not Armed
<input checked="" type="checkbox"/>	NVR	 Armed
<input checked="" type="checkbox"/>	IP Camera	 Armed



Change Setting in the Configuration

Check NTP Time Zone Setting in the configuration

Device Stream Media Server									
+ Add 🔍 Online D... ✕ De... 📄 QR ... ⬆️ Upgra... ↻ Refresh 📄 Get Events from D... 📄 Export D... Total (1) Filter									
<input type="checkbox"/>	Name	Connection T...	Network Param...	Device Type	Serial No.	Security Level	Resource Us...	Firmware ...	Open
<input type="checkbox"/>	LTS NJ DEMO	IP/Domain	demo.ltsnj.com...	Encoding D...	LTN8932-R1620171204CC...	Weak	🟢 Online	No available	   

Click the **Gear icon**
(Configuration) button

System > Time

Troubleshooting:

if the Remote Configuration is not able to open, please make sure the Online Status is ready or the HTTP port (80) is open. Usually, you shouldn't have this issue if you are the local network environment.

Remote Configuration

- System
 - Device Information
 - General
 - Time**
 - System Maintenance
 - User
 - Security
- Network
- Alarm
- Operation
- Status

Configuring the Time Settings (e.g., NTP, DST)

Time Zone

Select Time Zone: (GMT-08:00) Pacific Time (US&Canada)

☒ **Enable NTP**

Server Address: time.windows.com

NTP Port: 123

Synchronization Interval: 60 min

☒ **Enable DST**

Start Time: Mar. Second Sunday 0 :00

End Time: Nov. First Sunday 0 :00

DST Bias: 60 min

Save

Maintaince (Factory Default)

Go to Configuration button

**** BACKUP DATA FIRST**

System > System Maintenance

Restore All is the Factory Default

Remote Configuration

- System
 - Device Information
 - General
 - Time
 - System Maintenance**
 - User
 - Security
- Network
- Alarm

System Maintenance

System Management

Reboot

Restore Default Settings

Restore All

Remote: Upgrade

Select Type: Controller Upgrade File

Select File: ... Upgrade

Process:

Hardware Reset:

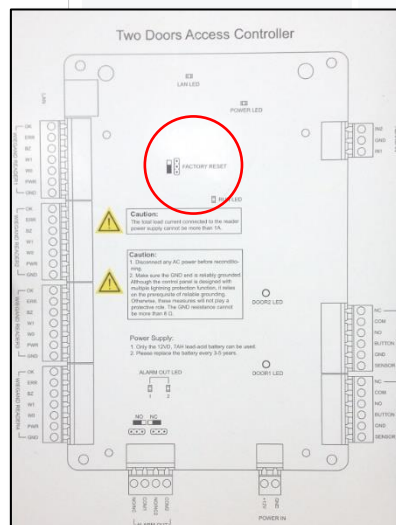
Power down the device,
Short the jumper.

Power On

Will hear very Long Beep ----

Power Down.

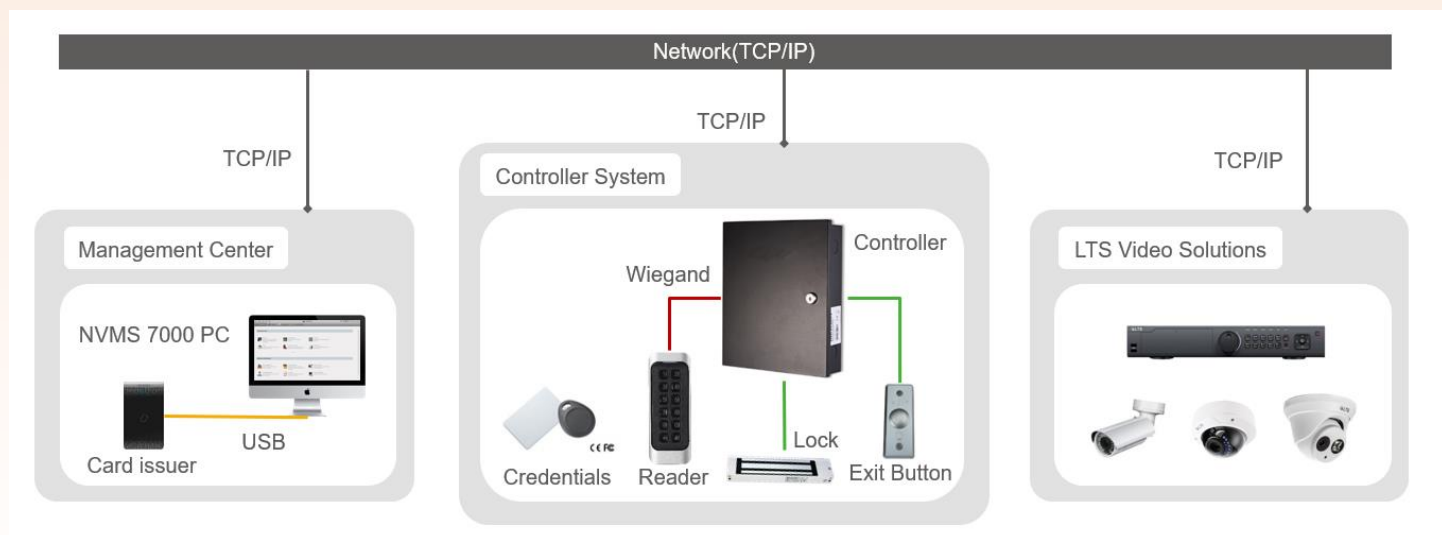
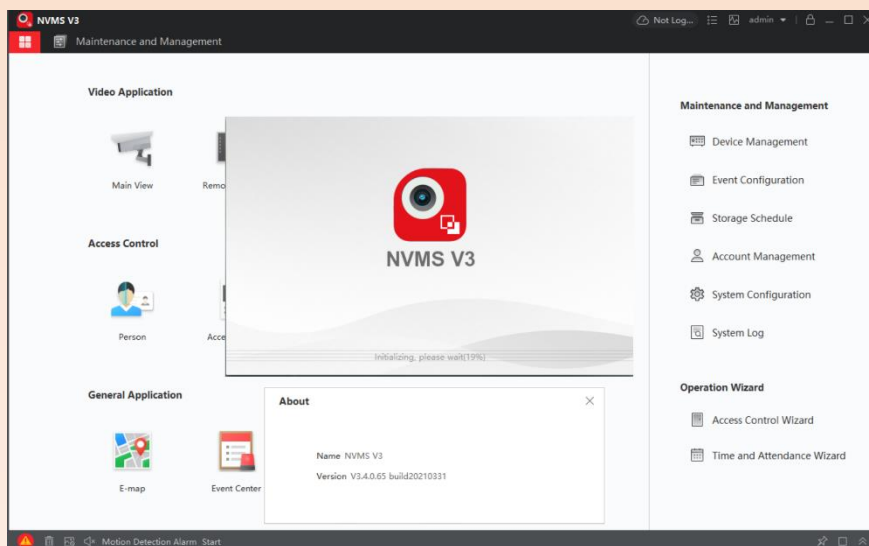
Put the jumper back.



Programming

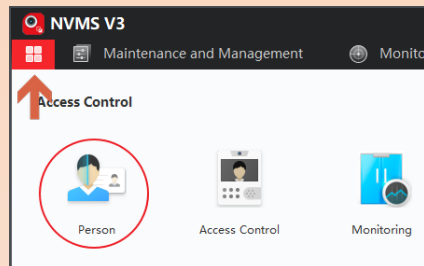
Access Control Client Software: NVMSv3

- **Max. 16 controllers / 64 doors**
- **Max. 10,000 users**
- **10,000 Cards**



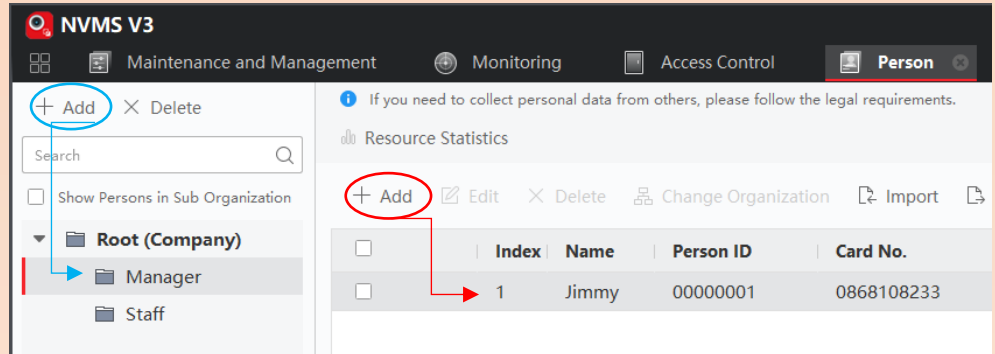
Add Card / Add Person (Person)

Menu > Person



(Important Note)

NVMv3 is designed for the "Single Company " Database, not for the multiple company. Please do not mix with different Access Control database locations together with. If you want to use different company database, please always Backup and Restore the database to switch in between.



Creating a clear understanding structure will help you to manage the database easier.

Please rename the Root structure to an appropriate name.
Click the root folder and click Add can create a department-level structure.
For Example: click on "LTS" > Add > give a department/group folder name "Manager".

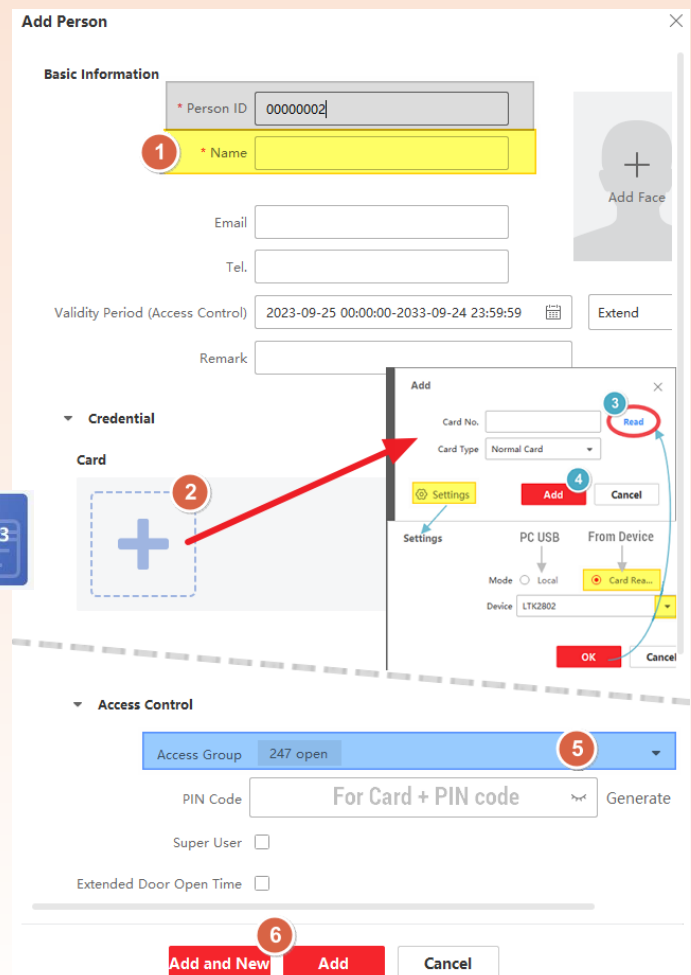
*(Note) recommend only create 1 level group folder structure.
Please don't create a group folder under another group folder.*

Click **+ Add** to set up your first person.

1. **Add a person's name first.**
2. **Add Card.** Add the Mifare Tap Card
or manual enter the card number become as the punch access number
(number must be unique)
 - i. Click + to Add
 - ii. Click Settings
 - iii. Click Card Reader
 - iv. Select Remote Device OK
 - v. Click Read and go to the device Tap the Card to scan it.



4. Click **Add** the card number.
5. Select Access Group (Option, you can do all together in the Access Group)
If you can, please enter the Floor# and Room# for each person.
6. Complete Add.



Add Person

Basic Information

* Person ID: 00000002

1 * Name: [Yellow highlighted field]

Email: [Field]

Tel.: [Field]

Validity Period (Access Control): 2023-09-25 00:00:00-2033-09-24 23:59:59 [Extend]

Remark: [Field]

Credential

Card

2 [Blue highlighted field with + icon]

Add

Card No.: [Field]

Card Type: Normal Card

Settings [Settings icon]

3 Read [Red circle around Read button]

4 Add [Red button]

Cancel [Button]

Mode: Local [Radio button]

Device: LTC2802

OK [Button]

Cancel [Button]

Access Control

Access Group: 247 open 5

PIN Code: For Card + PIN code Generate

Super User [Checkbox]

Extended Door Open Time [Checkbox]

6 Add and New [Red button]

Add [Red button]

Cancel [Button]

Template (Time Template)

Not everyone got full schedule access.
That is the reason you need to schedule the Time Template.

By Default,
All-Day Authorized
is the full 24-7 allow-access schedule (no Holiday).

You also can define different **Allow-Access** time
for the management purpose.

Follow Picture 1-7 Steps, should be simple.

- #4 Please Provide an easy understanding Label.
for example: M-F 9-18
- #5 The blue is allow, otherwise is not-allow.
- #6 after you copy to all weekdays,
Highlight Sat and press delete button.
It will clear out the Saturday.

Define Holiday

If you want allow/block special event such as Holiday, you also can
define it.
If you didn't define the time period, it will treat it as block time.

Then, you add it into your defined schedule.

For example,
Now, you should have

M-F 9-18	Allow to access
with	
Holiday	Aug 26, Aug 27 (open half day)

Then you define the Access Group, please make sure to select the
corresponding Time template. (See the next page)

Edit

* Name: 247 open

* Template: All-Day Authorized

* Select Person:

- All-Day Authorized
- All-Day Denied
- M-F 9-18

Selected (3)

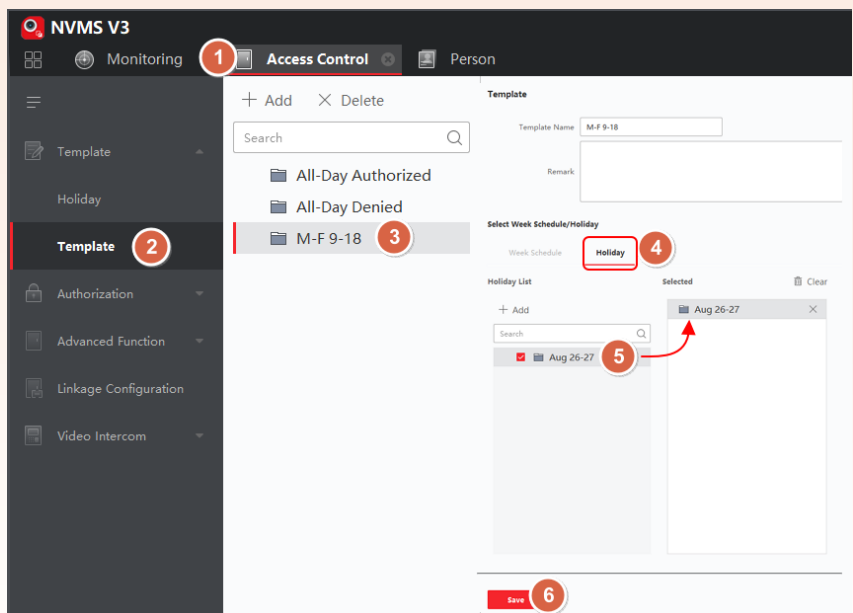
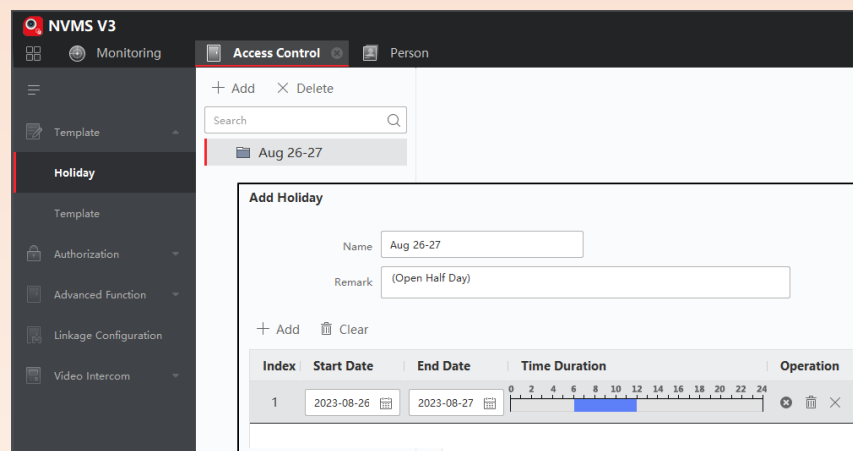
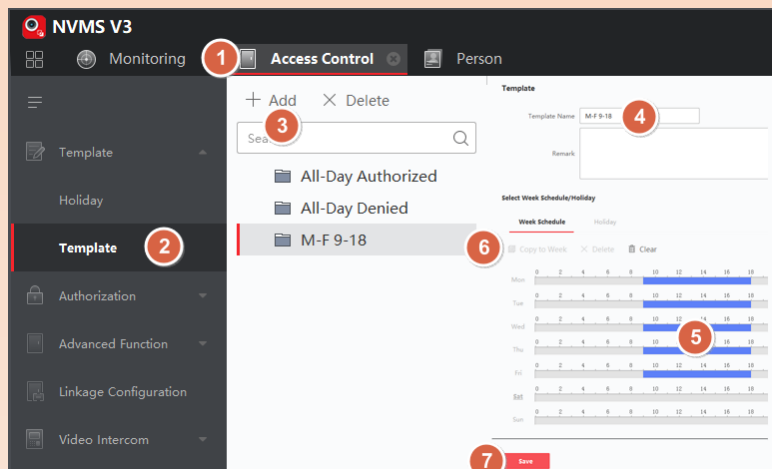
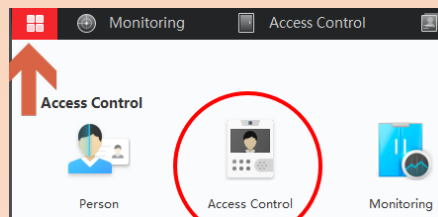
Search

Root (Company)

Jimmy

Card 2

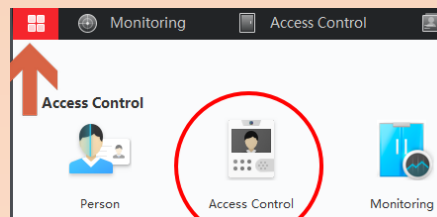
Card 3



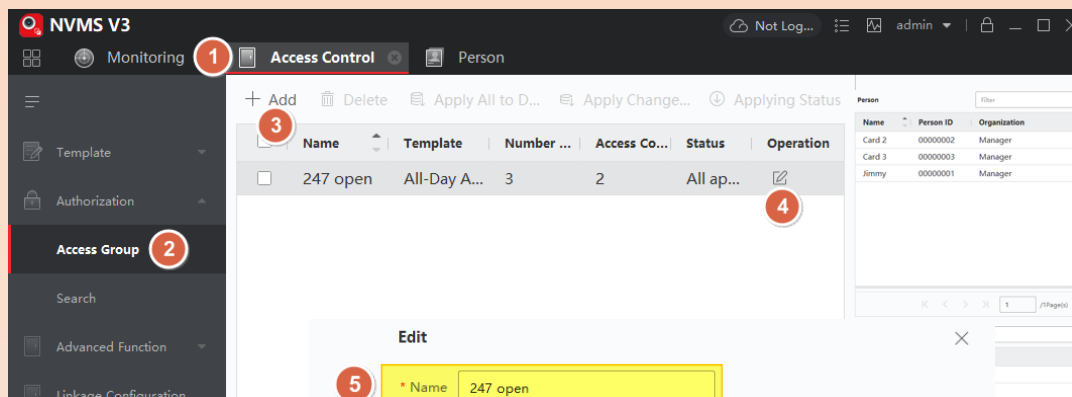
Access Group (aka **Permission**)

Access Group is the Door Access Permission.

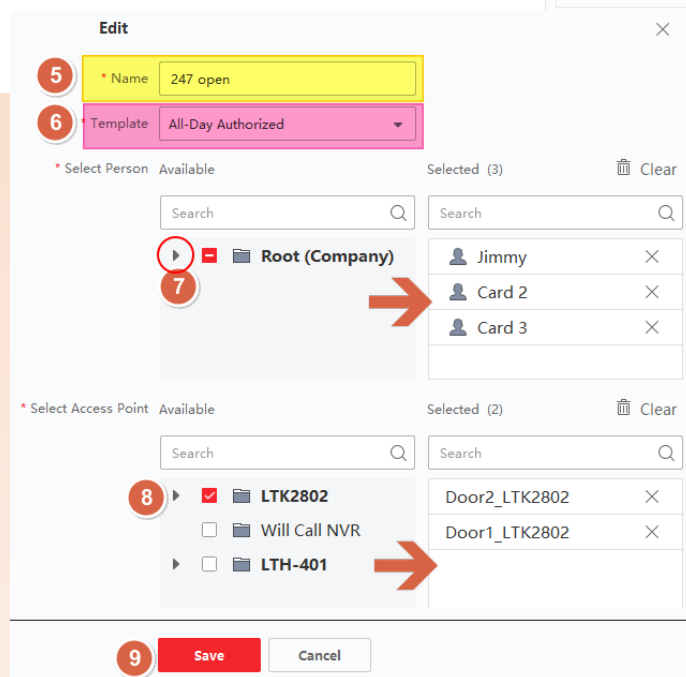
You need to link the person with this Access Group, then you can tell which door is allowed to access with.



1. Open Access Control
2. Select Access Group
3. You can create a new, + Add
4. Or, you can modify the exist one.



5. After the Panel shows up, please give an appropriate Name for this permission.
For example: 247 Open
6. Time **Template**, please select allow-access Time (see prev. page)
7. Add Person to the Right panel.
(Troubleshoot: if you see no name, please check the Person section. See page. 16)
8. Add Door to the Right panel.
(Troubleshoot: if you see no Door, please check the Device Management "Group")
9. **Save**



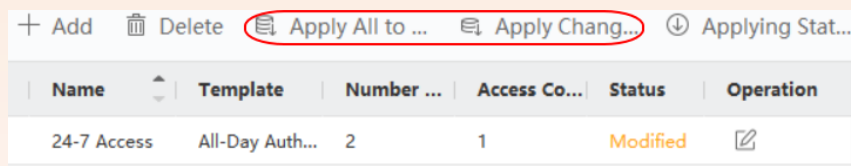
Now, we are almost done with the Person/Permission Programming.

You need to click **Apply** to the device.

There are two different kinds of applications.

Apply Changes – Only apply the Change section to the device.

Apply All to the device – Apply all settings (aka Manual Override) to the device, even all the data has already existed and same.



Congratulation, now you can Test the result.

Use the Facial to access or use the keycard to unlock it.

About how to rename the Door-name, please check the Appendix.

REMEMBER

Make sure there are **No Overlapping permissions**.

For example, if John has been allowed to open all doors in one permission, there is no reason for John to program only door 1 to open in another permission. It is repetitive.

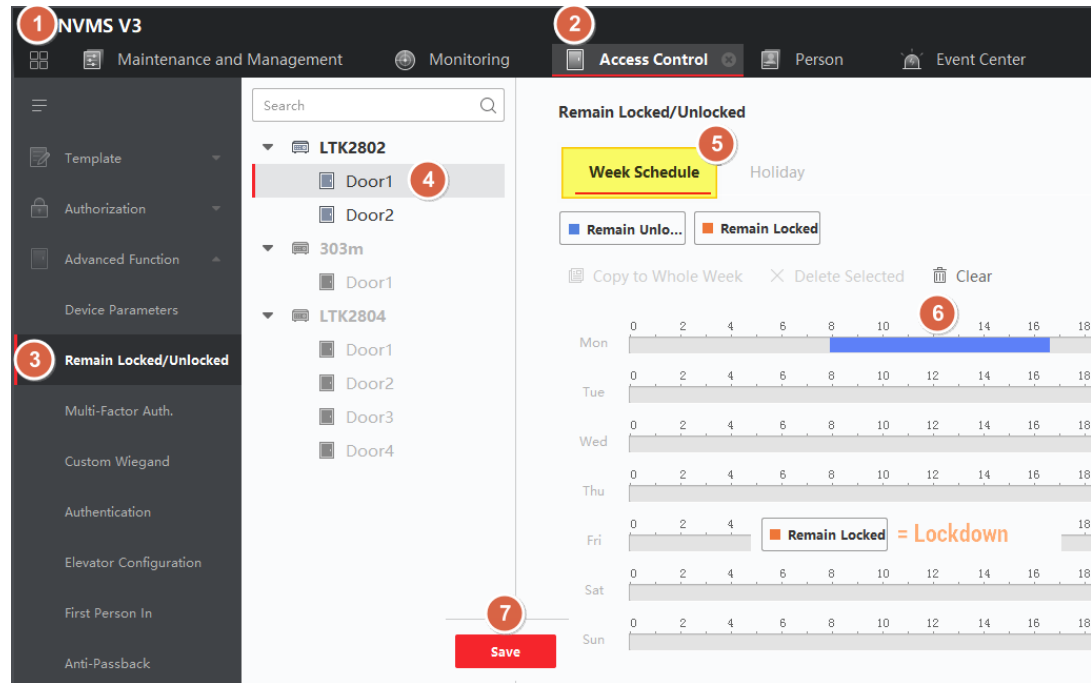
Advanced Function

Remain Unlocked

If you wish to automatically open the door by schedule, you can use the Remain Unlocked feature.

1. Main Menu
2. Access Control
3. Advanced Function
4. Remain Locked/Unlocked
5. Select Door
6. Define the time action.
7. Save

Please be aware that, the remain locked = lockdown. That means even if you have the correct keycard, you are still not able to open the door.



Device Parameters

If you want to extend the open-Door duration, you can set up from here.

Open Duration – 5sec by default

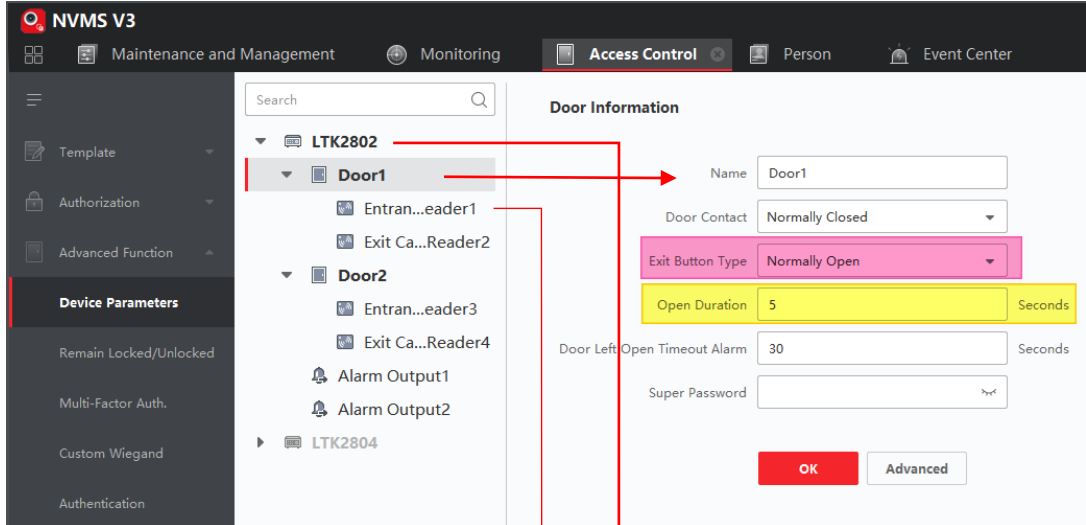
Exit Button Type:

If you need to reverse the Exit button, you also can change the type from here.

NO (Normally Open) as default.

Door Contact (aka Door Sensor) – if you have this, you can change the type from here.

Super Password can bypass any permission and grant access. Even the door is set to Remain Closed.

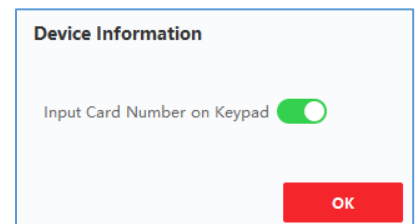
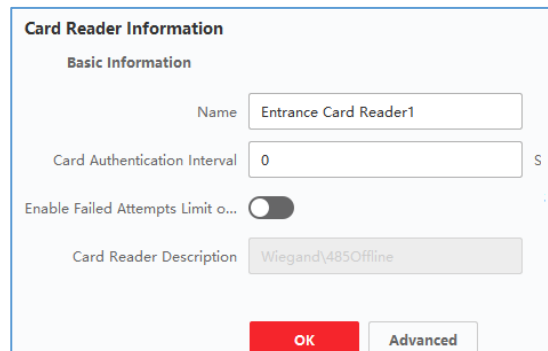


Other References:

Input Card Number on Keypad (ON)

if you don't allow to manually input the card number, you can set to OFF

If you only allow swiping the card for few times, you can enable Failed Attempts Limit....



Door Access Code mapping (Card/PIN)

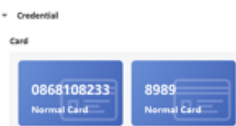
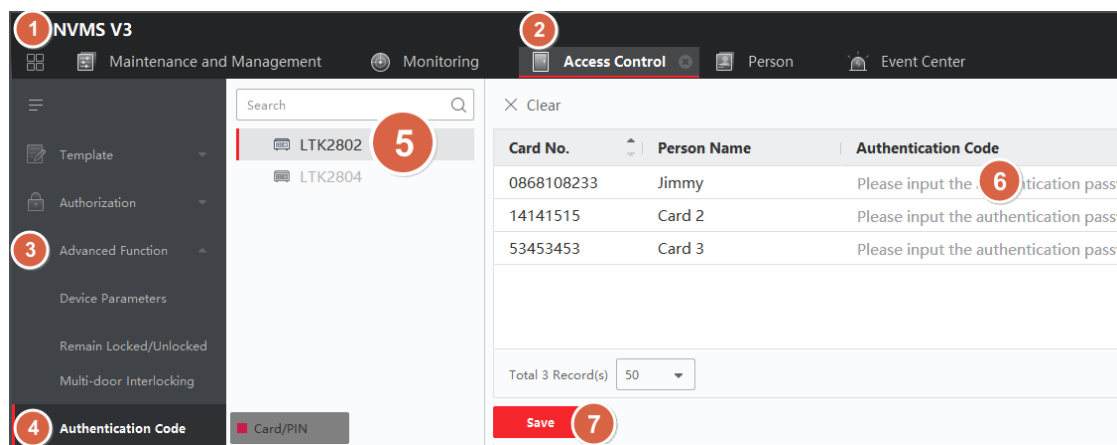
If you want to use Punching number to access, you can use this Authentication Code function. (aka Card/PIN)

What is the Card/PIN, will explain it later...

You need to match the real card number with this Punch code.

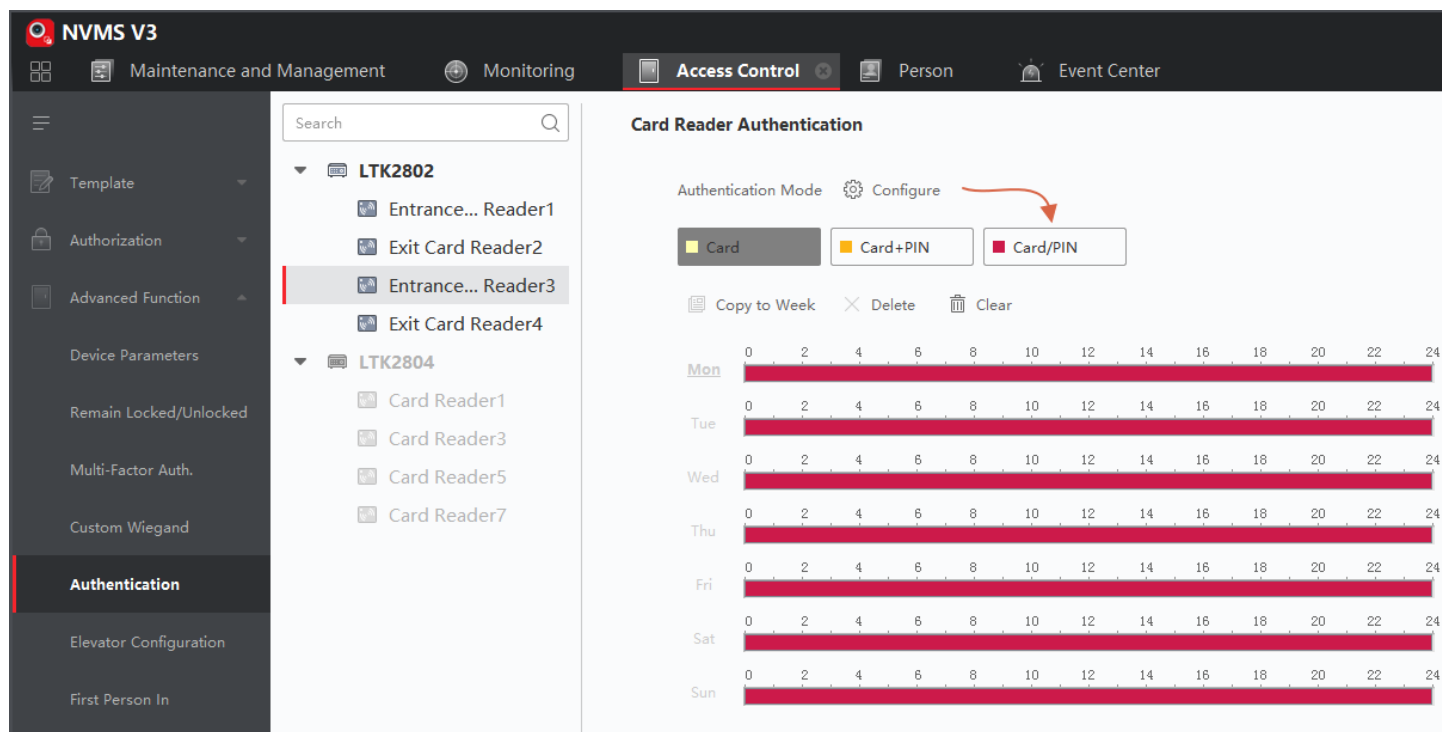
(5) is bigger, because it will refresh the list.
Please don't use Clear. It will erase all.

Here is another way which I **recommend**.
Just going to assign a new Card (manual input) person as the punch number. It is easier and better to manage.

Card No.	Person Name	Authentication Code
0868108233	Jimmy	Please input the authentication pass
14141515	Card 2	Please input the authentication pass
53453453	Card 3	Please input the authentication pass

Card Reader Authentication Schedule



Card Reader Authentication

Authentication Mode: ☒ Card ☐ Card + PIN ☐ Card/PIN

Copy to Week ☐ Delete ☐ Clear ☐

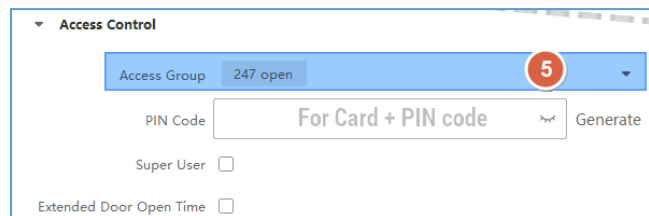
	0	2	4	6	8	10	12	14	16	18	20	22	24
Mon													
Tue													
Wed													
Thu													
Fri													
Sat													
Sun													

Understand what is the (Card + PIN) and (Card/PIN).

Card + PIN = Swipe Keycard first, then enter the Pin number.

Double Authentication. It will check for access.

(Full picture see Person section, Page 16)



Access Control

Access Group: 247 open

PIN Code: For Card + PIN code

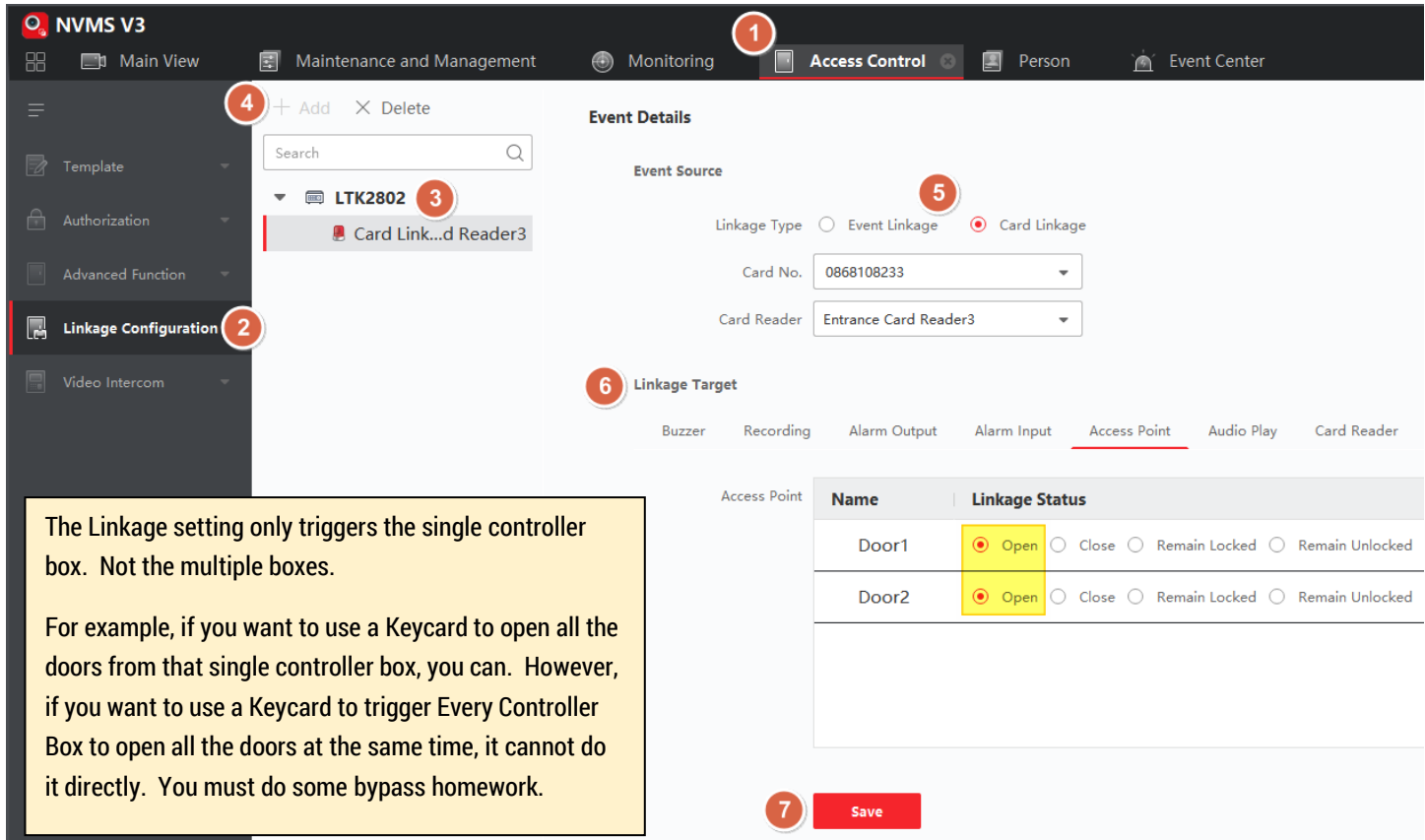
Generate

Super User ☐

Extended Door Open Time ☐

Card/PIN = Swipe the Keycard or enter the Authentication Code to check for access.

Multiple Open Door Linkage Configuration (Support 2802 / 2804 only)



1 Access Control

2 Linkage Configuration

3 LTK2802 Card Link...d Reader3

4 + Add X Delete

5 Card Linkage

6 Linkage Target

7 Save

The Linkage setting only triggers the single controller box. Not the multiple boxes.

For example, if you want to use a Keycard to open all the doors from that single controller box, you can. However, if you want to use a Keycard to trigger Every Controller Box to open all the doors at the same time, it cannot do it directly. You must do some bypass homework.

Event Details

Event Source

Linkage Type ☐ Event Linkage ☒ Card Linkage

Card No. 0868108233

Card Reader Entrance Card Reader3

Linkage Target

Buzzer Recording Alarm Output Alarm Input Access Point Audio Play Card Reader

Access Point

Name	Linkage Status
Door1	<input checked="" type="radio"/> Open <input type="radio"/> Close <input type="radio"/> Remain Locked <input type="radio"/> Remain Unlocked
Door2	<input checked="" type="radio"/> Open <input type="radio"/> Close <input type="radio"/> Remain Locked <input type="radio"/> Remain Unlocked

The Linkage Configuration is designed for variation trigger purpose. (Make sure upgrade NVMSv3 to 2023)
It is only suitable for the 28xx devices, not for the Intercom 303 or 401 devices.

For example, when there is a fire-alarm input triggered. You can tell the controller box to open all the doors at the same time.

Follow the Step 1,2,3,4... **Make sure you selected the Device (3) before you click Add (4)**

Then, you should be able to Add the Linkage Event.

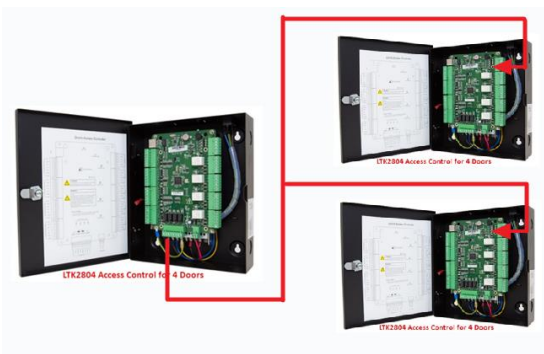
Remember, this section doesn't like many major modifications. If you try to change Event Type or you notice the setting can't be saved. Please Create a New one instead.

Open All Controller Doors Example

Keyword: you need to combine the Alarm Input Feature together.

For example, you setup the Card# from the Reader.

Linkage Target: you need at least Setup 3 actions.



1. Set the Access Point to open all doors for this controller box,
2. You also need to trigger the alarm output. And the alarm output wires is physically connected to another controller box alarm input.
3. Then, for the other controller box, you need to define when the alarm input has been triggered to open all the doors for this controller box.

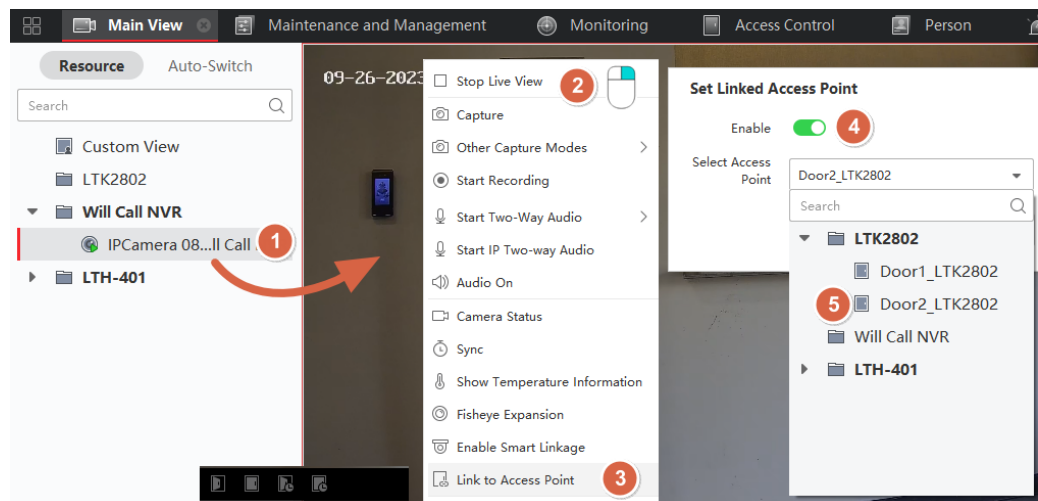
Link Door to the Camera (or Link Event with Camera for the Log)

There are two different topics/things linking to the events.

1. Link the Door to a certain Camera.
So, you can see who is calling and manually open the door for them.
2. Link the Event with Camera.
Capture a picture when Unlock door is happened.
So, you can search/link the Log to see who is accessing after.

1. Open Door from Camera

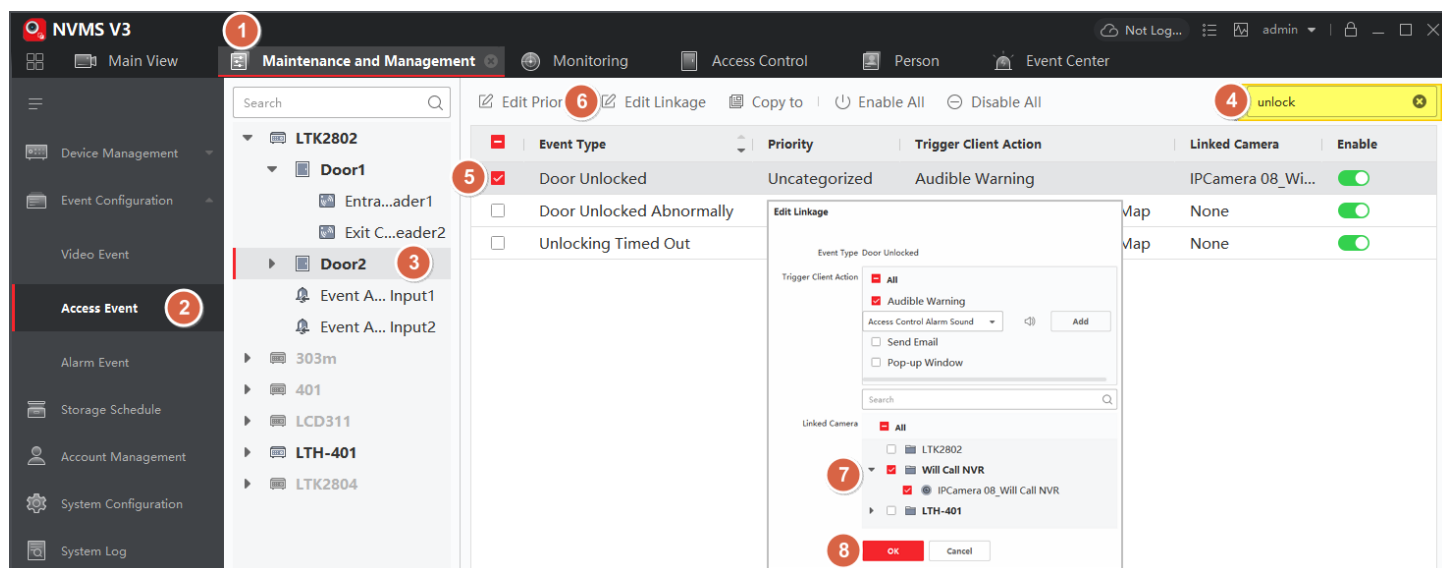
1. Open the Main View, display a camera first.
2. Mouse Right click on top of the video
3. Select Link to Access Point.
4. Enable it
5. Select the Correspond Door.
6. **After that**, make sure you **close** the video and re-open the video again.



7. Then, you should see couple door icons at the bottom bar.

2. Link the Event with Camera snapshot

Follow the picture steps first. (4) will help you faster locate the event you focus on. After you complete 1~8, the camera should be linked.

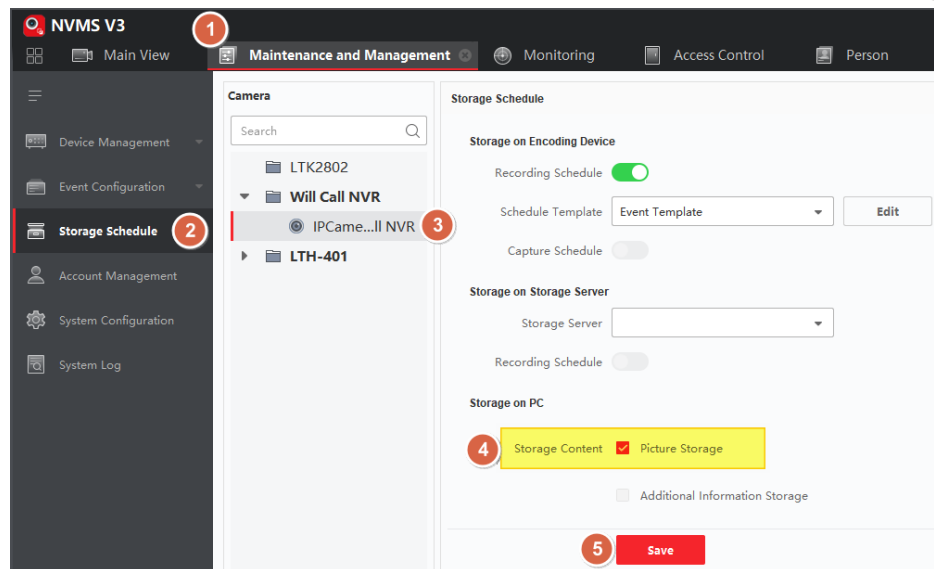


Enable Picture Storage

Follow the Steps from the Picture.

After it is set.

When the event is triggered, it will save an image to this PC and Log should be able to display the moment.

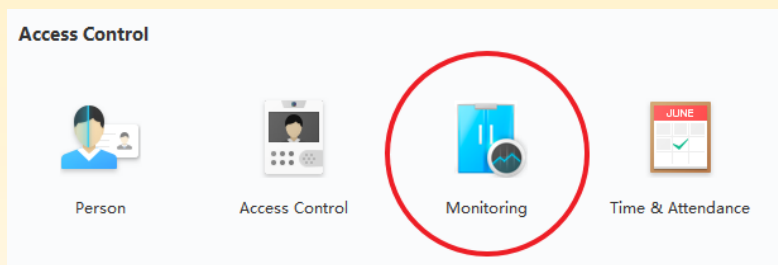


Monitoring (Realtime Monitoring)

Go to **MENU > Monitoring**.

You can Unlock/Lock the door from here.

Also, you can monitor who is/was currently access the device; or monitor which key card is accessing and thru which door.



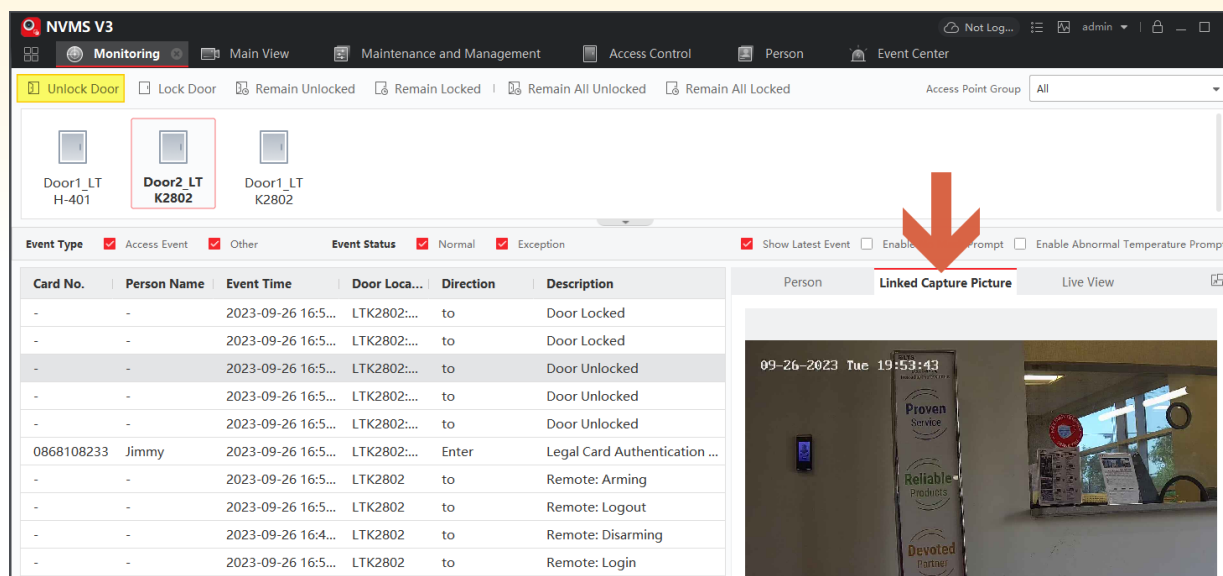
To Unlock Door:

Select Door first,
then click

Unlock Door at the top.

If you set up the Camera Link
Event and Picture Storage.

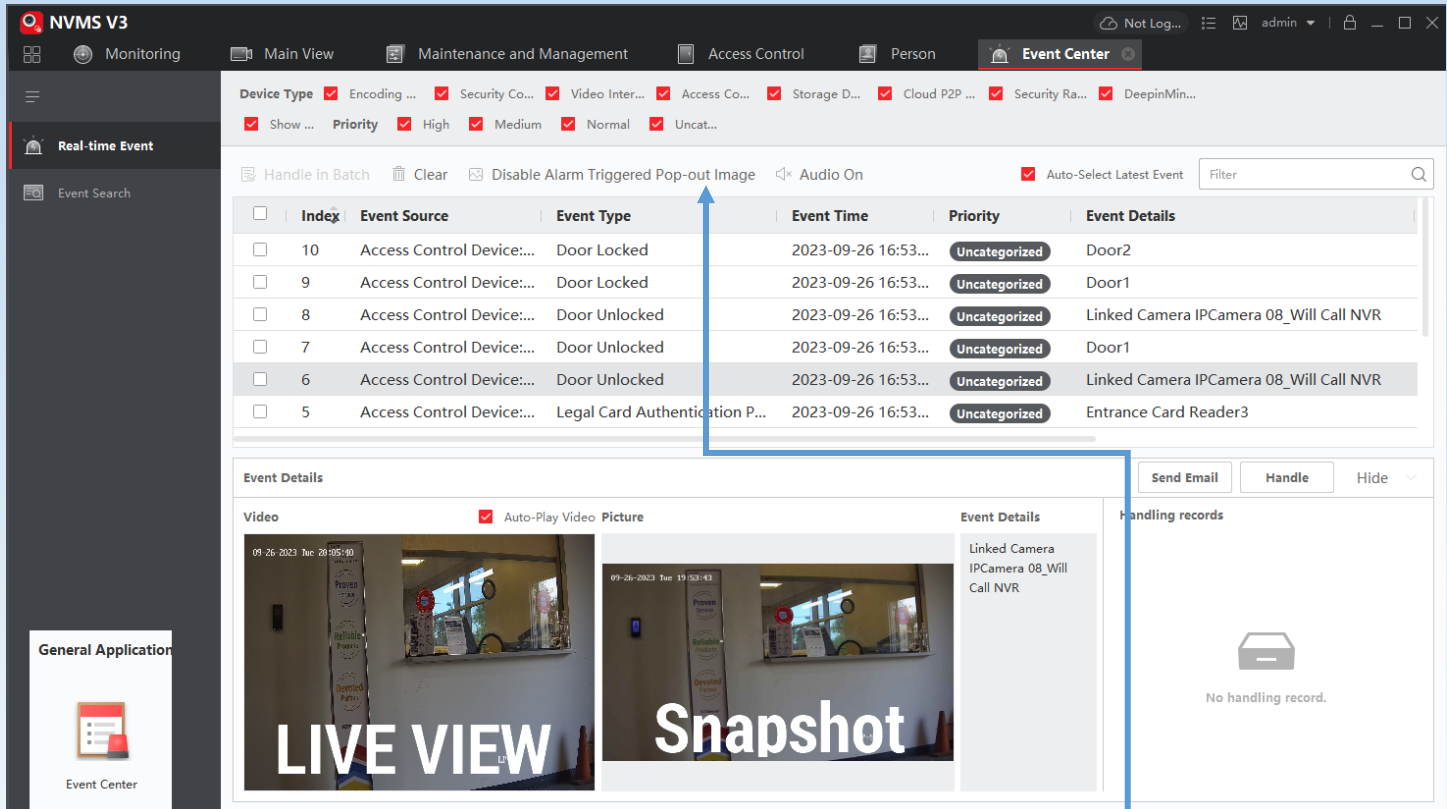
Then you should be able to see
the snapshot took now.



Note: These logs will disappear after awhile or when you re-open the NVMSv3 will be trunked. You can use the Event Search to find out more details.

Event Center

Real Time Event



The screenshot shows the NVMS V3 Event Center interface. The top navigation bar includes tabs for Monitoring, Main View, Maintenance and Management, Access Control, Person, and Event Center. The left sidebar has options for Real-time Event and Event Search. The main area displays a table of events with columns for Index, Event Source, Event Type, Event Time, Priority, and Event Details. A blue arrow points from the 'Event Details' column of the table to a pop-up window titled 'Event Details'. The pop-up window shows a 'Video' section with a 'LIVE VIEW' and a 'Snapshot' image, and an 'Event Details' section with text information. A 'Handling records' section at the bottom shows 'No handling record.'

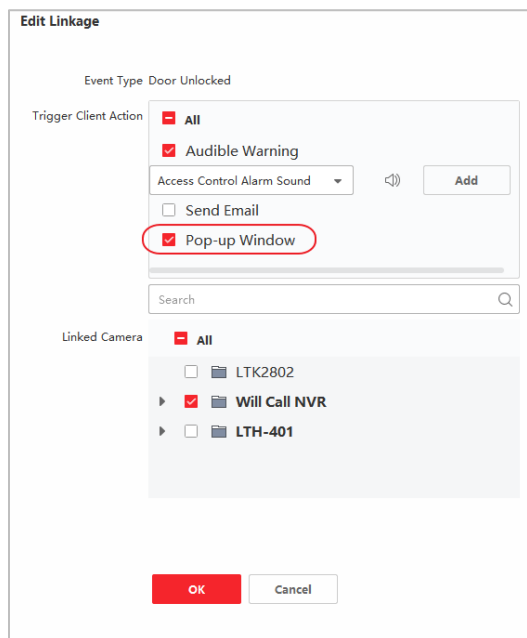
Index	Event Source	Event Type	Event Time	Priority	Event Details
10	Access Control Device:...	Door Locked	2023-09-26 16:53...	Uncategorized	Door2
9	Access Control Device:...	Door Locked	2023-09-26 16:53...	Uncategorized	Door1
8	Access Control Device:...	Door Unlocked	2023-09-26 16:53...	Uncategorized	Linked Camera IPCamera 08_Will Call NVR
7	Access Control Device:...	Door Unlocked	2023-09-26 16:53...	Uncategorized	Door1
6	Access Control Device:...	Door Unlocked	2023-09-26 16:53...	Uncategorized	Linked Camera IPCamera 08_Will Call NVR
5	Access Control Device:...	Legal Card Authentication P...	2023-09-26 16:53...	Uncategorized	Entrance Card Reader3

Event Center has two functions: Real time Event, Event Search.

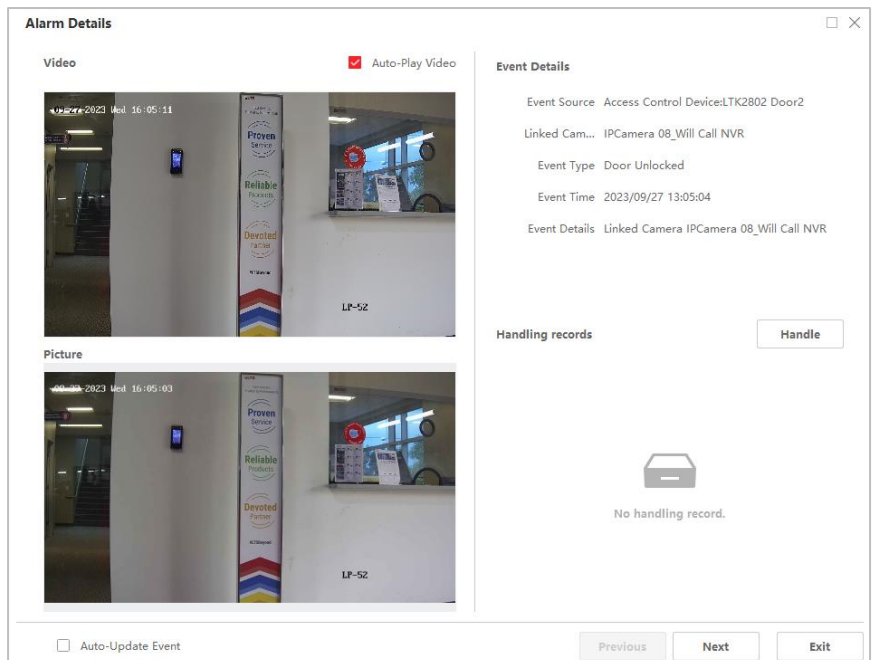
The real-time event is pretty much the same as the monitoring. But mainly its more focus on the filter and more details to present the log.

You can use the filters at the top to narrow down the search Current Logs from here. Theoretically, this Realtime Event should contain more rows than the Monitoring windows.

Pop up Window



The 'Edit Linkage' dialog box shows configuration options for an event. The 'Event Type' is set to 'Door Unlocked'. Under 'Trigger Client Action', the 'Pop-up Window' checkbox is checked and highlighted with a red circle. Other options include 'Audible Warning', 'Send Email', and 'Access Control Alarm Sound'. A search bar is present below the checkboxes. The 'Linked Camera' section shows a list of cameras, with 'Will Call NVR' selected.

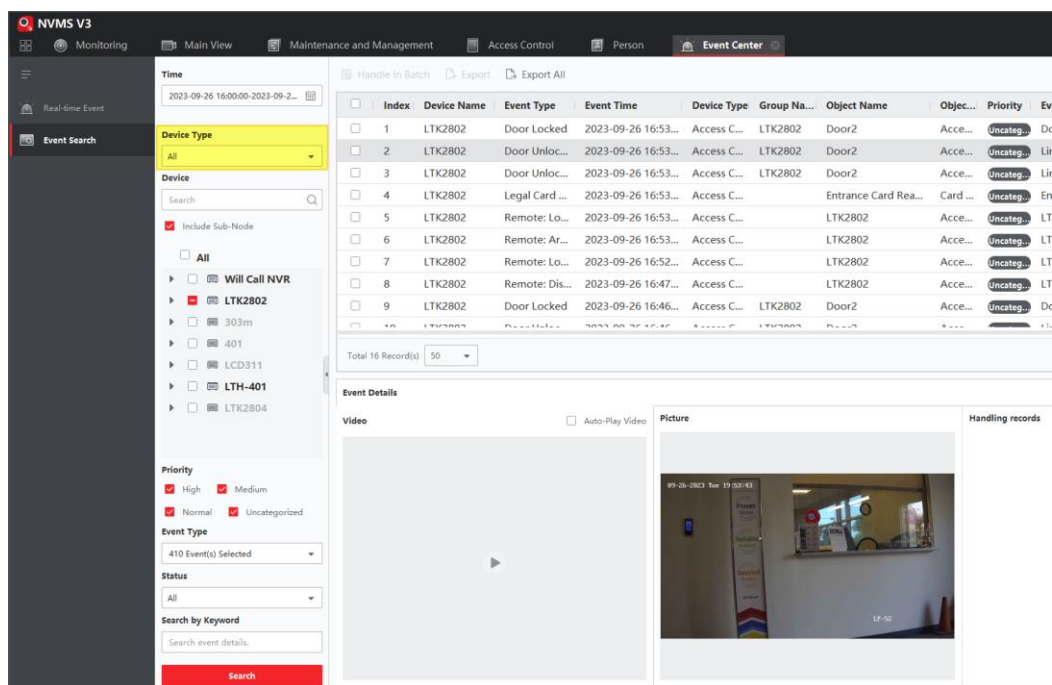


The 'Alarm Details' pop-up window displays event information. It includes a 'Video' section with a 'LIVE VIEW' and a 'Picture' section with a snapshot image. The 'Event Details' section shows the event source, linked camera, event type, event time, and event details. A 'Handling records' section at the bottom shows 'No handling record.'

Event Search

If you are looking for the card# search, please choose **Access Control**.

If you are looking for the linking Picture, please choose **ALL**.

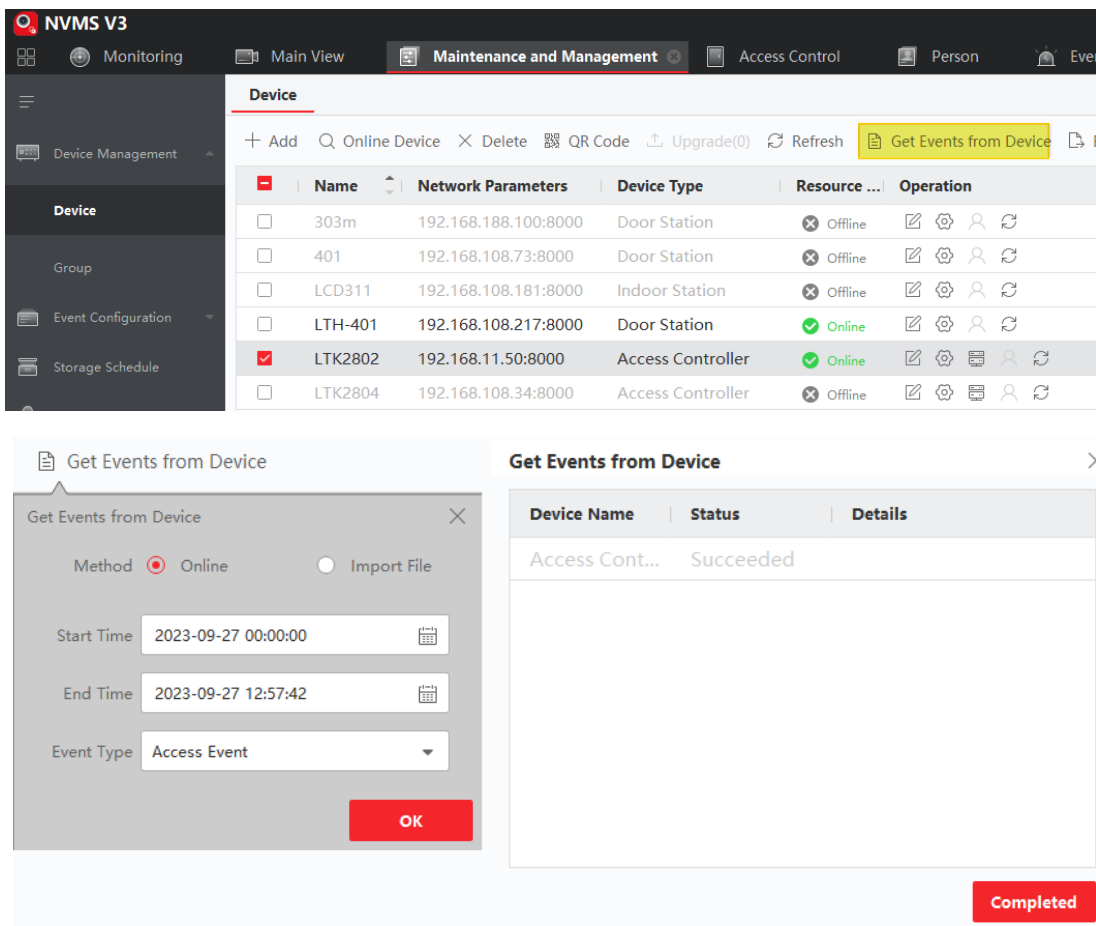


The screenshot shows the NVMS V3 Event Search interface. The left sidebar contains navigation options: Real-time Event, Event Search, and Event Center. The Event Search panel is active, showing filters for Time (2023-09-26 16:00:00-2023-09-26 16:53:00), Device Type (All), Device (303m, 401, LCD311, LTH-401, LTK2804), Priority (High, Normal, Uncategorized), and Event Type (410 Event(s) Selected). The main table displays event details with columns: Index, Device Name, Event Type, Event Time, Device Type, Group Name, Object Name, Object ID, Priority, and Event Category. The table shows 16 records, with the first 10 visible. The bottom section shows Event Details with Video and Picture thumbnails.

Index	Device Name	Event Type	Event Time	Device Type	Group Name	Object Name	Object ID	Priority	Event Category
1	LTK2802	Door Locked	2023-09-26 16:53:00	Access C...	LTK2802	Door2	Acce...	Uncateg...	Do
2	LTK2802	Door Unloc...	2023-09-26 16:53:00	Access C...	LTK2802	Door2	Acce...	Uncateg...	Lin
3	LTK2802	Door Unloc...	2023-09-26 16:53:00	Access C...	LTK2802	Door2	Acce...	Uncateg...	Lin
4	LTK2802	Legal Card ...	2023-09-26 16:53:00	Access C...		Entrance Card Rea...	Card ...	Uncateg...	En
5	LTK2802	Remote: Lo...	2023-09-26 16:53:00	Access C...		LTK2802	Acce...	Uncateg...	LT
6	LTK2802	Remote: Ar...	2023-09-26 16:53:00	Access C...		LTK2802	Acce...	Uncateg...	LT
7	LTK2802	Remote: Lo...	2023-09-26 16:52:00	Access C...		LTK2802	Acce...	Uncateg...	LT
8	LTK2802	Remote: Dis...	2023-09-26 16:47:00	Access C...		LTK2802	Acce...	Uncateg...	LT
9	LTK2802	Door Locked	2023-09-26 16:46:00	Access C...	LTK2802	Door2	Acce...	Uncateg...	Do

Re-Collect Data/Logs from the Controller

Normally, the NVMSv3 software will continue to monitor the controller box and all the transactions will be recorded in the PC. However, sometime if someone turns off the PC. Then you need to retrieve the log from the controller box.



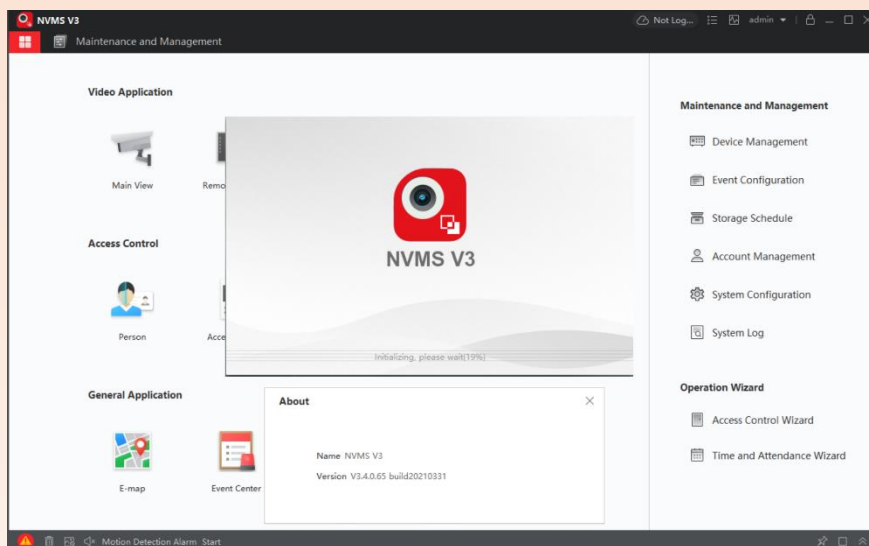
The screenshot shows the NVMS V3 Maintenance and Management interface. The left sidebar contains navigation options: Device Management, Device, Group, Event Configuration, and Storage Schedule. The Device Management panel is active, showing a table of devices with columns: Name, Network Parameters, Device Type, Resource, and Operation. The table shows 6 devices, with the first 5 visible. The bottom section shows a 'Get Events from Device' dialog box with fields for Method (Online), Start Time (2023-09-27 00:00:00), End Time (2023-09-27 12:57:42), and Event Type (Access Event). The main table displays event details with columns: Device Name, Status, and Details. The table shows 1 event, with the first 1 visible. The bottom section shows a 'Completed' status.

Name	Network Parameters	Device Type	Resource	Operation
303m	192.168.188.100:8000	Door Station	Offline	
401	192.168.108.73:8000	Door Station	Offline	
LCD311	192.168.108.181:8000	Indoor Station	Offline	
LTH-401	192.168.108.217:8000	Door Station	Online	
LTK2802	192.168.11.50:8000	Access Controller	Online	
LTK2804	192.168.108.34:8000	Access Controller	Offline	

Device Name	Status	Details
Access Cont...	Succeeded	

BACKUP

Access Control Client Software: **NVMSv3**



Backup Database

After you apply the access group to the controller box, it will remember this setting, but you will not be able to pull out of the controller. So it is very important for you to back up the database.

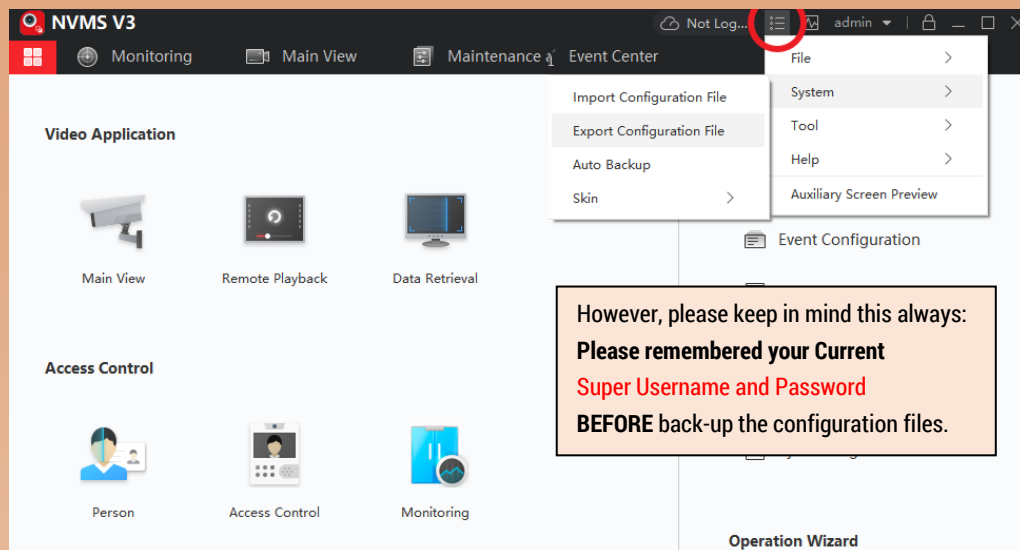
Export Configuration

Go to the Menu > System > Export Configuration

Select folder and setup a backup name.

That should do it.

The Config file should be a Zip file.

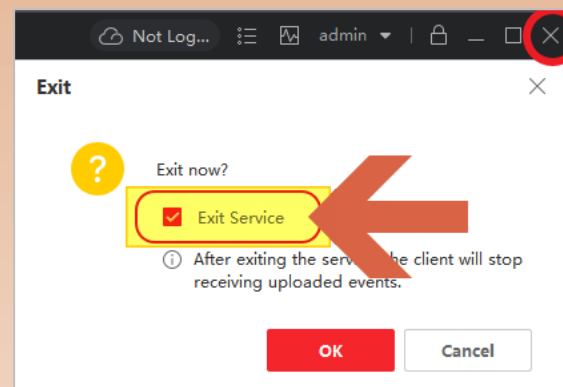


Import Configuration

WARNING : Import Configuration will overwrite/erase your current configuration file after restart.

Go to Menu > System > Import Configuration > Select File, OK

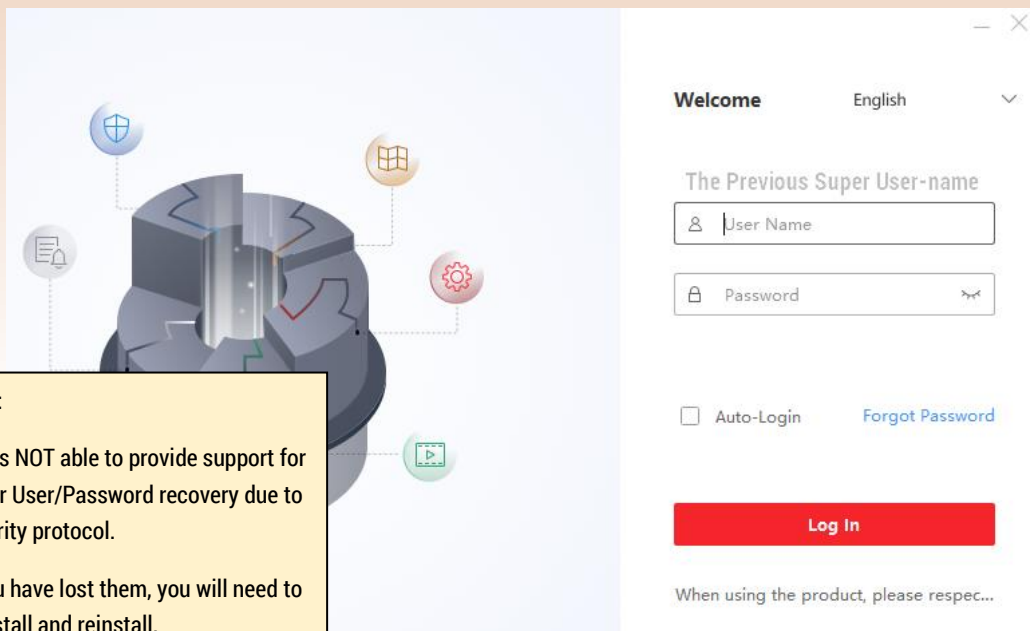
Now, you need to **Exit the NVMSv3** and run again to Load with the Restored Configuration. Make sure you select Exit Service. Otherwise, it won't work.



After restarting the NVMSv3, it should ask you to Login again.

Please enter the information from previous Configuration

Enter Super User-name and Password
to Log in.



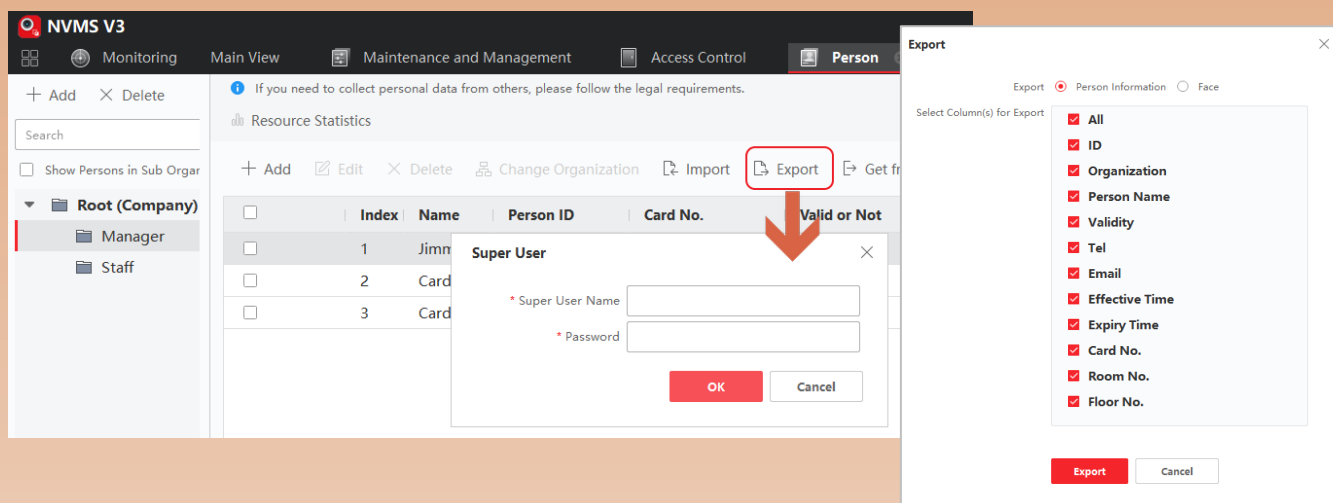
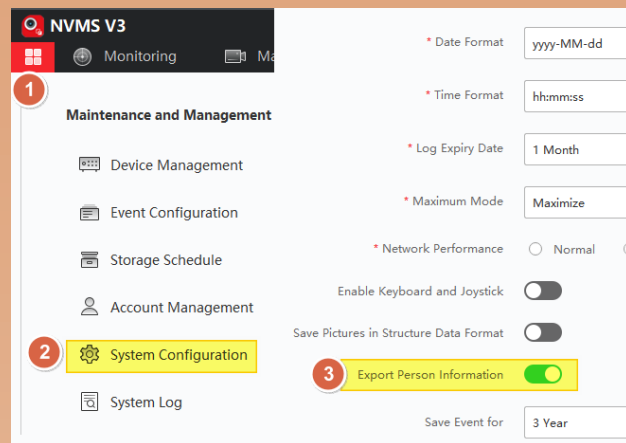
Then the NVMSv3 just like the way it was before.

Export Person to an Excel file

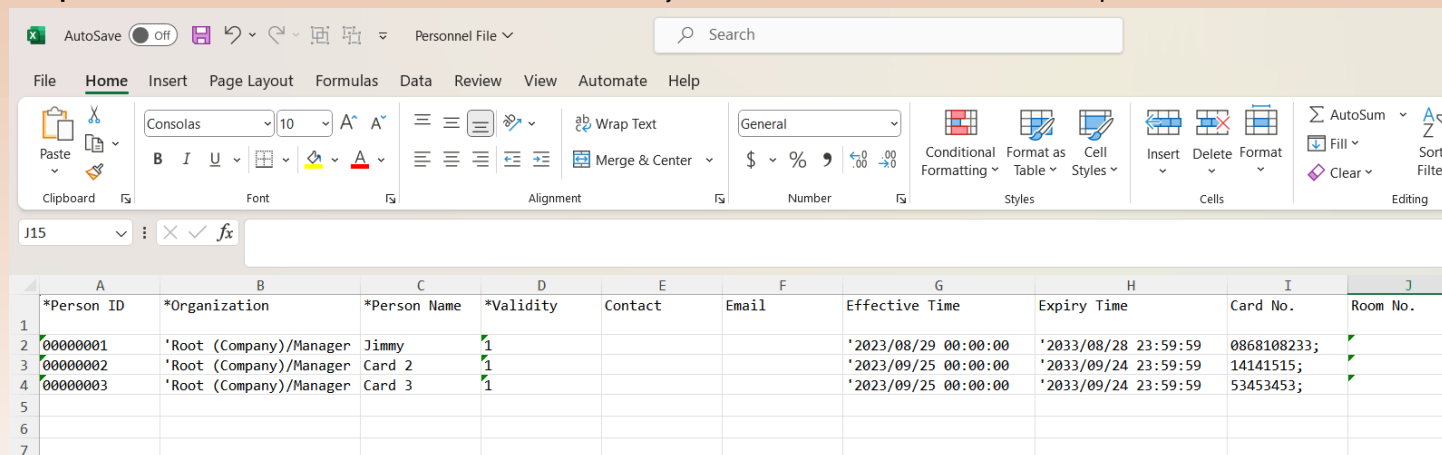
If you can't find the **Export** button, please go to

the System Configuration > turn on Export Person Information.

Steps



Example Excel file. Please remember the table format must be exactly same and Person ID and Card No CANNOT duplicated



The screenshot shows an Excel spreadsheet with the following data:

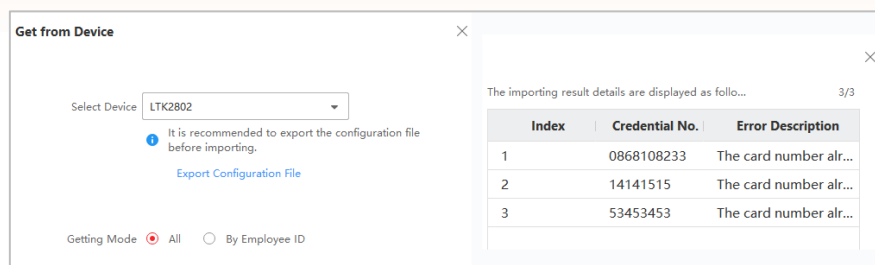
	A	B	C	D	E	F	G	H	I	J
	*Person ID	*Organization	*Person Name	*Validity	Contact	Email	Effective Time	Expiry Time	Card No.	Room No.
1	00000001	'Root (Company)/Manager	Jimmy	1			'2023/08/29 00:00:00	'2033/08/28 23:59:59	0868108233;	
2	00000002	'Root (Company)/Manager	Card 2	1			'2023/09/25 00:00:00	'2033/09/24 23:59:59	14141515;	
3	00000003	'Root (Company)/Manager	Card 3	1			'2023/09/25 00:00:00	'2033/09/24 23:59:59	53453453;	
4										
5										
6										
7										

Import Person from Excel

it will override your current exist person and it might break the Access Group. Please use it carefully.

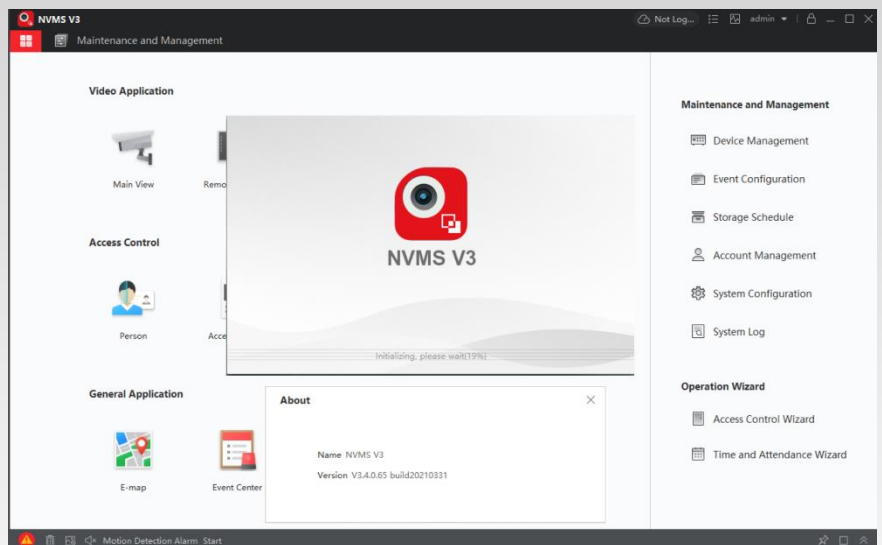
Get from Device

It will try Pull back Card# from the Controller and import it back to the Person database. If there is already an exist person, it will not be imported.



APPENDIX

Access Control Client Software: **NVMSv3**

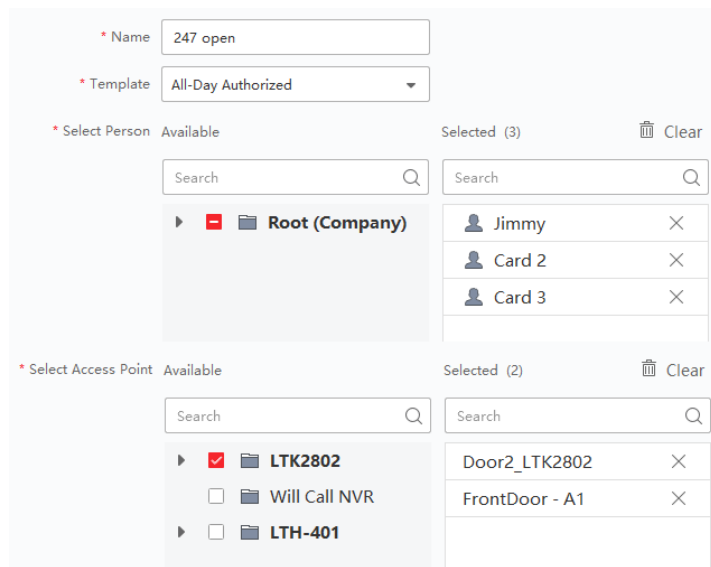
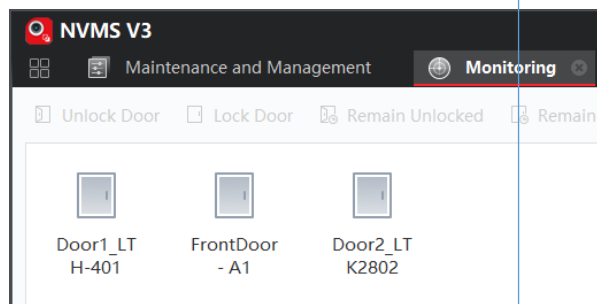
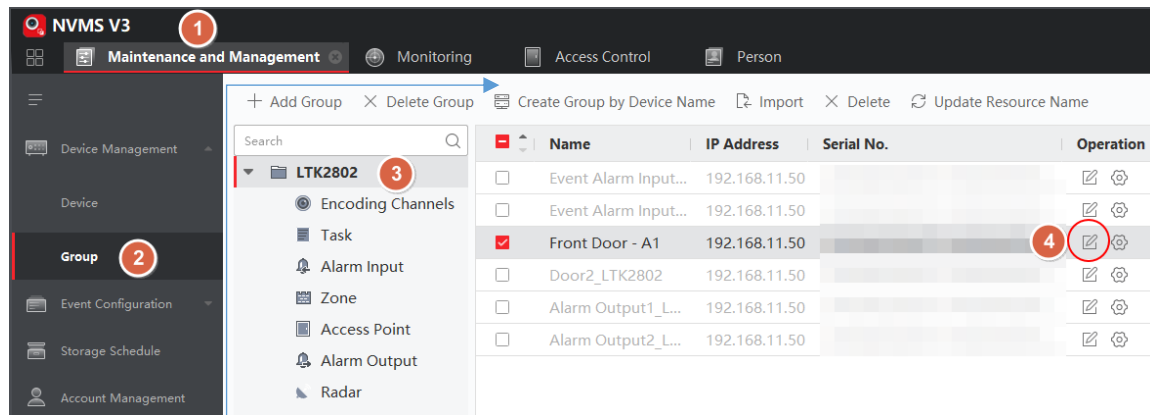


How to Rename the Door-name?

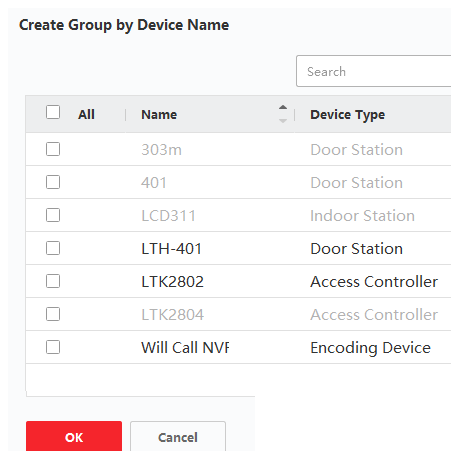
Most of the time, the User likes to see the corresponding Door-name.

You can change it from the
Device Management > Group

After you modify it, the
Monitoring and Access
Group will change the name
also.



If you have the Device Group is not created, please use the
Create Group by Device Name button.



Anti Passback (prevent same Keycard access Twice)

Anti Passback is designed for someone trying to access in the correct sign In and sign out.

In other words, if someone uses their keycard to access door 1 reader 1 (sign in).
The keycard will be registered in Used status.

If someone tries to use the same card to access Door 1 Reader 1 again,
access will be denied.

Until the person tries to use the same
keycard, Access Door 1 Reader 2 (for
example) to Exit and sign out.

Release the keycard in Use status.
The keycard will then return-back to
normal status.

Anti-Passback Settings

First Card Reader

Disable

Card Reader Afterward

Index	Card Reader	Card Reader Afterward
1	Entrance Card Re...	✍ EXAMPLE Reader 2, 4
2	Exit Card Reader2	✍ Reader 1, 3
3	Entrance Card Re...	✍ Reader 2, 4
4	Exit Card Reader4	✍ Reader 1, 3

Another word, if you exit without sign out, the key card will no longer work anymore.
Either you need to create a new keycard, or you have to wait for 1 day to reset or reboot the controller box.

Multi-Door Interlocking (aka Mantrap)

Multi Door Interlocking requires a specific Door Controller model to be supported.

As far as I know, we didn't carry that model.

Multi-Door Interlocking means that you must close a certain door first,
then you can open another door with a different reader.



Device Status

Device

+ Add
Online Device
Delete
QR Code
Upgrade(0)
Refresh
Get Events from Device

	Name	Network Parameters	Device Type	Resource ...	Operation
<input type="checkbox"/>	303m	192.168.188.100:8000	Door Station	Offline	
<input type="checkbox"/>	401	192.168.108.73:8000	Door Station	Offline	
<input type="checkbox"/>	LCD311	192.168.108.181:8000	Indoor Station	Offline	
<input type="checkbox"/>	LTH-401	192.168.108.217:8000	Door Station	Online	
<input type="checkbox"/>	LTK2802	192.168.11.50:8000	Access Controller	Online	

Device Status

Door Status

Controller
Card Reader
Alarm Input Status
Alarm Output
Event Sensor
Arming

Door No.	Lock Status	Door Status	Door Contact
1	Close	Normal Status	Close
2	Close	Normal Status	Close

Event Backup Export Configuration from the NVMSv3

Not Log...

admin

File
System
Tool
Help
Auxiliary Screen Preview

Broadcast
Device Arming Control
Alarm Output Control
Batch Wiper Control
Batch Time Sync.
Player
Message Queue
Video Intercom Arming Control
1 VS 1 Face Comparison
Event Backup Export Configuration

Event Backup Export Configuration

Enable Auto Backup
Export Cycle: One Day
Export Time: 00:00:00
The Backup Path: C:/Users/Public/NVMS V3 Site/U...

Save